

MELBA SCHOOL DISTRICT #136
Minutes of the Regular Board Meeting
Tuesday, February 10, 2026
Melba School District Office

- I. Call to Order Regular Board Meeting at 5:00 p.m. by Chairman Travis Christensen. Pledge of Allegiance was held.

Roll Call: ROLL CALL: In attendance were Trustees, Travis Christensen, Joelene Gould, Daniel Richards, Kyle Sharp, Superintendent Sherry Ann Adams, Business Manager Megan Volkens, Board Clerk Jackie Engle, JRSR High Principal Eric Forsgren, and members of the audience.

- II. The Board Clerk, Jackie Engle, administered the Trustee Oath to swear in Appointed Board Trustee Zone 2 Jason Knopp

III. Public Participation

- a. Student Council
 - i. Student Council was not present
- b. Melba FFA
 - i. FFA Presented the results of the most recent FFA speaking contest and reported on their Farmers Appreciation Breakfast.
- c. Curtis Johnson addressed the Board on a non-agenda item.

IV. Consent Agenda

- a. Approval of Agenda
- b. Approval of Board Minutes
 - i. Approve Board Minutes for January 13, 2026
- c. Approval of Previous Month's Bills and Misc. Hand Checks
 - i. Approval of Bills and Misc Hand Checks
- d. Approval of Elementary and JRSR high School Financial Reports
 - i. Approval of Elementary School Financial Reports
 - ii. Approval of JR/SR High Financial Reports
- e. Business Manager Report

A motion to approve the consent agenda passed.

Motion by Trustee Jason Knopp

Motion Seconded by Trustee Joelene Gould

All in Favor, Motion Passed

V. Special Reports

- a. Student Numbers: Superintendent Sherry Ann Adams presented Student Attendance history
- b. Business Manager Budget Information Presentation: Business Manager Megan Volkens presented a short presentation about the recent EMMA report and went into detail about the Bond Levy Rate.
- c. MHS ELA Curriculum Review: Melba JRSR High Principal presented a brief explanation of the ELA Curriculum Review Committee. Trustee Joelene Gould volunteered to be on the committee. The first meeting will be Wednesday, February 18, 2026, at 4:00 p.m. at the Melba JRSR High School Library.

- VI. Old Business – Action Items
a. There is No Old Business

VII. New Business – Action Items

- a. A motion to approve Personnel Report as presented passed.
Motion by Trustee Jason Knopp
Motion Seconded by Trustee Kyle Sharp
All in Favor, Motion Passed
- b. A Motion to approve the Extended Trip Requests for BPA and Cheer passed.
Motion by Trustee Joelene Gould
Motion Seconded by Trustee Jason Knopp
All in Favor, Motion Passed
- c. The policies listed are required to have an annual review. The only changes were a spelling correction, and a review note was removed from a policy that should have been removed previously.

A motion to approve the following annual policies first and second reading passed.

- 1600 Code of Ethics for School Board Members
- 2200 School Year, Calendar, and Instructional Hours
- 2420 Parent and Family Engagement
- 2420P Parent and Family Engagement Guidelines
- 3010 Open Enrollment by Students Who Reside Within the Outside the District
- 3285 Relationship Abuse and Sexual Assault Prevention and response
- 3295 Hazing, Harassment, Intimidation, Bullying, Cyber Bullying
- 3300 Drug Free School Zone
- 3320 Substance and Alcohol Abuse
- 3330 Student Discipline
- 3345 Restraint and Seclusion
- 3500 Student Health/Physical Screenings/Examinations
- 3530 Suicide
- 4210 F1 Fee Schedule for Community Use of School Facilities
- 7215 Fund Accounting System
- 7240 Programs for Indian Children
- 7240P Federal Impact Funds
- 7305 Investment of Funds
- 7500 New Fees or Increase of Fees
- 7710 Bond Continuing Disclosure and Certification Requirements
- 8170 District Owned Vehicles
- 8300 P1 Emergency and Disaster Preparedness
- 8320 Fire Drills and Evacuation Plans
- 8520 Inspection of School Facilities

Motion by Trustee Jason Knopp
Motion Seconded by Trustee Joelene Gould
All in Favor, Motion Passed

- d. A motion to approve the 2026-2027 Calendar passed.
Motion by Trustee Jason Knopp
Motion Seconded by Trustee Daniel Richards
All in Favor, Motion Passed

- e. A motion to Approve the Creation of Board Committee to Review Coaching Handbook passed. Trustee Jason Knopp stated that he would be Chairman of the committee that would consist of two Board Members, Athletic Director, Superintendent, Coach, two to three members of the community.
Motion by Trustee Jason Knopp
Motion Seconded by Joelene Gould
All in Favor, Motion Passed

- f. A Motion Approve Melba District Banking Changes as presented passed. Trustee Jason Knopp to be added to the bank accounts.
Motion by Trustee Joelene Gould
Motion Seconded by Trustee Daniel Richards
All in Favor, Motion Passed

- g. A motion to approve Open Enrollment Renewals as presented passed.
Motion by Trustee Daniel Richards
Motion Seconded by Trustee Jason Knopp
All in Favor, Motion Passed

- h. A motion to Approve Bus Disposal by either auction or scrapping passed.
Motion by Trustee Jason Knopp
Motion Seconded by Trustee Daniel Richards
All in Favor, Motion Passed

- i. A motion to approve sale of equipment removed from Ag Department passed. The equipment will be sold to another school district, Elevation Academy, so a formal appraisal does not need to be completed.
Motion by Trustee Jason Knopp
Motion Seconded by Trustee Joelene Gould
All in Favor, Motion Passed

VIII. Standing Reports

- a. Superintendent Report
- b. Elementary Report
 - i. Principal's Elementary Report
- c. High School Report
 - i. Principal's JR/SR High School Report
 - ii. VP JR/SR High School Report
- d. Business Manager Budget Report

IX. For Information Only

- a. Athletic Update

- X. A motion to adjourn the meeting passed at 5:40 p.m.
Motion by Trustee Jason Knopp
Motion Seconded by Trustee Kyle Sharp
All in Favor, Motion Passed