

**MELBA SCHOOL DISTRICT #136**  
**Minutes of the Regular Board Meeting**  
**Tuesday, January 13, 2026**  
**Melba School District Office**

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- I. At the conclusion of the Annual Business Meeting the Regular Board meeting was called to order at 5:11 p.m. by Chairman Travis Christensen. Pledge of Allegiance was held at the start of the Annual Board Business Meeting at 5:00 p.m.

Roll Call: ROLL CALL: In attendance were Trustees Travis Christensen, Joelene Gould, Daniel Richards, Kyle Sharp, Superintendent Dr. Sherry Ann Adams, Business Manager Megan Volkens, Board Clerk Jackie Engle, District Office Staff Candice Hoagland, JR/SR High Principal Eric Forsgren, Elementary Principal Ashli Nelson, and members of the audience.

- II. Public Participation
- a. Student Council
    - i. Student Council Presented about their mental health project and their BARF (Be a Real Friend) week is coming up.
  - b. Melba FFA
    - i. FFA Presented results of a recent competition, and they had their Christmas party combined with their chapter meeting. The FFA will be attending Gem State Conference and will be attending a Legislature Lunch at the Boise Capital.
  - c. Public Participation
    - i. 5:17 p.m. 5:32 p.m.  
4 members of the audience addressed the Board in regards to personnel and music at athletic events.

- III. Consent Agenda
- a. Approval of Agenda
  - b. Approval of Board Minutes
    - i. Approve Board Minutes for December 9, 2025
  - c. Approval of Previous Month's Bills and Misc. Hand Checks
    - i. Approval of Bills and Misc Hand Checks
  - d. Approval of Elementary and JR/SR high School Financial Reports
    - i. Approval of Elementary School Financial Reports
    - ii. Approval of JR/SR High Financial Reports
  - e. Business Manager Report

Motion to approve the consent agenda as presented by Trustee Joelene Gould  
Motion seconded by Trustee Daniel Richards  
All in Favor, Motion passed

- IV. Special Reports
- a. Student Numbers – Dr Adams reported that the Flu is affecting the January attendance.
- V. Old Business – Action Items
- a. There is No Old Business

VI. New Business – Action Items

- a. Dis/Approve Personnel Report – Tabled to be heard after item VII Executive Session
- b. A motion to Approve Facility Use Request by Athletics and HOSA was approved.  
Motion by Trustee Joelene Gould  
Motion Seconded by Trustee Daniel Richards  
All in Favor, Motion Passed
- c. Business Manager Megan Volkens presented the current and future bus depreciation schedule and an update of the Melba School District Bus Fleet.  
A motion to approve the purchase of a bus passed as quoted for \$158,765.00 with the condition the bus order can be cancelled if needed. Anticipated date to receive the bus will be FY 2028.  
Motion by Trustee Joelene Gould  
Motion Seconded by Trustee Daniel Richards  
All In Favor, Motion Passed
- d. A motion to approve the Resignation of Board Trustee Ryan Seger, Zone 2 passed.  
The District Office will post the Board Trustee Zone 2 opening January 14, 2026 and the School Board will hold a special meeting on Wednesday, January 28, 2026 at 5:00 p.m. at the Melba School District Office located at 511 Broadway, Melba, Idaho.  
Motion by Trustee Daniel Richards  
Motion Seconded by Trustee Joelene Gould  
All in Favor Motion Passed
- e. Business Manager Megan Volkens informed the Board she would need to submit new signature cards for the new Board Trustees Daniel Richards and Kyle Sharp to be added to the District Bank Accounts as signees on the account. Board Trustees Ryan Seger, Kyle Moos and Jason Knopp to be removed as signees on the District accounts. Megan Volkens reminded the Board that all checks must have two signatures to be valid.  
A motion to approve the Bank signee changes was approved.  
Motion by Trustee Joelene Gould  
Motion Seconded by Trustee Daniel Richards  
All in Favor, Motion Passed

VII. Executive Session

Trustee Joelene Gould moves that the Board, pursuant to Idaho Code 74-206(b), convene in executive session for the purpose of discussing matters pertaining to personnel. Following discussion, the Board will reconvene into open session to the Board action on matters discussed in the executive session and/or adjourn this meeting.

Motion Seconded by Trustee Daniel Richards

Roll Call Vote:

Travis Christensen	Yes
Joelene Gould	Yes
Daniel Richards	Yes
Kyle Sharp	Yes

All in Favor Motion Passed at 5:55 p.m.

5:56 p.m. to 7:30 p.m. personnel

A motion to reconvene to open session passed

Motion by Trustee Joelene Gould  
Motion Seconded by Trustee Daniel Richards  
All in Favor Motion Passed at 7:30 p.m.

Open Session: New Business

The Board took up item a. Personnel Report under new business.

- a. A motion to accept the personnel report as submitted passed.

Roll Call Vote:

Travis Christensen	Yes
Joelene Gould	No
Daniel Richards	Yes
Kyle Sharp	Yes

Vote 3-1 in Favor, Motion Passed

VIII. Standing Reports

- a. Superintendent Report – Dr Adams informed the Board that there are some policies that need to be reviewed annually. The Board Members were given a list of policies for annual review, and the policies will be on the February Agenda for first reading. Dr Adams asked the Board Members to review the policies and contact her with any questions, concerns or updates.

Upcoming Events:

Day on Hill is February 16<sup>th</sup> & 17<sup>th</sup>, 2026 at Boise, Idaho

Idaho Education Law Institute is April 28<sup>th</sup> & 29<sup>th</sup>, 2026 at Boise, Idaho

- b. Elementary Report  
i. Principal's Elementary Report
- c. High School Report  
i. Principal's JR/SR High School Report  
ii. VP JR/SR High School Report
- d. Business Manager Budget Report – Business Manager Megan Volkens reported the W-2's will be going out on January 14, 2026 and the 1099's would also be going out the next week

IX. For Information Only

- a. Athletic Update

- X. A motion to adjourn at 7:36 p.m. passed.

Motion by Trustee Daniel Richards

Motion by Trustee Joelene Gould

All in Favor, Motion Passed