

**MELBA SCHOOL DISTRICT #136**  
**Minutes of the Regular Board Meeting**  
**Tuesday, February 11, 2025**  
**Melba School District Office**

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- I. Call to Order Regular Board Meeting at 5:00 p.m. by Vice-Chairman Travis Christensen.  
Pledge of Allegiance was held.

Roll Call: ROLL CALL: In attendance were Trustees, Travis Christensen, Joelene Gould, Ryan Seger, and Kyle Moos, Superintendent Dr. Sherry Ann Adams, Business Manager Megan Volkers, Board Clerk Jackie Engle, JRSR High Principal Eric Forsgren, Elementary Principal Ashli Nelson, and members of the audience.

II. Public Participation

a. Student Council

- i. Student Council Presentation: The Student Council is preparing appreciation boxes for local businesses and the fire department. BARF (Be a Real Friend) is about a month away and they are preparing enough notes for each student to receive two-three notes. They will be creating awareness for bullying as the education project and preparing for Regionals in March.

b. Melba FFA

- i. FFA Presentation: The FFA has been busy competing in Speaking Events and have done well and even took a clean sweep of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> at a speaking event. The FFA is preparing for Ag Olympics as a team building activity and are preparing for weigh ins at various fairs.

III. Consent Agenda

- a. Approval of Agenda  
b. Approval of Board Minutes  
    i. Approve Board Minutes for January 14, 2025  
c. Approval of Previous Month's Bills and Misc. Hand Checks  
    i. Approval of Bills and Misc Hand Checks  
d. Approval of Elementary and JRSR High School Financial Reports  
    i. Approval of Elementary School Financial Reports  
    ii. Approval of JR/SR High Financial Reports

Motion to approve the consent agenda by Trustee Kyle Moos

Motion Seconded by Trustee Joelene Gould

All in Favor, Motion passed

IV. Special Reports

- a. Student Numbers  
b. Business Manager Report

V. Old Business – Action Items

- a. There is No Old Business

VI. New Business – Action Items

- a. A Motion to Approve Personnel Report as submitted was approved  
Motion by Trustee Kyle Moos  
Motion Seconded by Trustee Ryan Seger

All in Favor, Motion passed

- b. Dis/Approve Extended Trip Request – Passed. There are not any Extended Trip Request to be reviewed.
- c. A Motion to Approve Visa Account with ICCU was approved. The District needs a Visa card to use at COSTCO since they no longer accept MasterCard.  
Motion by Trustee Joelene Gould  
Motion Seconded by Trustee Kyle Moos  
All in Favor, Motion Passed
- d. A Motion to Approve Melba JRSR High School Bank changes was passed. The District will be adding employee(s) to the Dale Evans Bank Account and to the Cap Ed Mastercard account. The District will remove the Retiree Employee in June of 2025.  
Motion by Trustee Kyle Moos  
Motion Seconded by Trustee Ryan Seger  
All in Favor, Motion Passed
- e. A Motion to Approve the Emergency Purchase HVAC was passed. The JRSR High Building had a unit failure and the unit needed to be replaced immediately restore heat to classrooms during the cold weather.  
Motion by Trustee Ryan Seger  
Motion by Seconded by Trustee Joelene Gould  
All in Favor, Motion Passed
- f. A Motion to Approve Bus Purchase FY 2027. The School District will be going through Source Well to purchase a School Bus for FY 2027. (This is the earliest date available for a New School Bus Order)  
Motion by Trustee Kyle Moos  
Motion Seconded by Trustee Ryan Seger  
All in Favor, Motion Passed

VII. Standing Reports

- a. Superintendent Report: Dr. Adams provided a flyer that the new Health Occupation Teacher had prepared promoting what the Health Occupation classes are learning.
- b. Elementary Report
  - i. Principal's Elementary Report
- c. High School Report
  - i. Principal's JR/SR High School Report
  - ii. VP JR/SR High School Report
- d. Business Manager Budget Report

VIII. For Information Only

- a. Athletic Update

- IX. A Motion to Adjourn at 5:16 p.m. was passed.  
Motion by Trustee Kyle Moos  
Motion Seconded by Trustee Joelene Gould  
All in Favor, Motion passed