

**MELBA SCHOOL DISTRICT #136**  
**Minutes of the Regular Board Meeting**  
**Tuesday, January 14, 2025**  
**Melba School District Office**

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- I. At the conclusion of the Annual Business Meeting the Regular Board meeting was called to order at 5:02 p.m. by Chairman Jason Knopp. Pledge of Allegiance was held at the start of the Annual Board Business Meeting at 5:00 p.m.

Roll Call: ROLL CALL: In attendance were Trustees Jason Knopp, Travis Christensen, Joelene Gould, Ryan Seger, and Superintendent Dr. Sherry Ann Adams, Business Manager Megan Volkens, Board Clerk Jackie Engle, JRSR High Principal Eric Forsgren, Elementary Principal Ashli Nelson, and members of the audience.

II. Public Participation

a. Student Council

i. Student Council Presentation

The Student Council volunteered at the Senior Center to help with Food Boxes and will be working on Drug Awareness this next semester. Their next service project will be playing Bingo with Senior Citizens on a Saturday at the Senior Center.

b. Melba FFA

i. FFA Presentation

FFA has recently completed 23 Welding Certificates and are preparing to compete in speech contests.

III. Consent Agenda

a. Approval of Agenda

b. Approval of Board Minutes

i. Approve Board Minutes for 12-14-2024

c. Approval of Previous Month's Bills and Misc. Hand Checks

i. Approval of Bills and Misc Hand Checks

d. Approval of Elementary and JRSR high School Financial Reports

i. Approval of Elementary School Financial Reports

ii. Approval of JR/SR High Financial Reports

A motion to approve the Consent Agenda was approved

Motion by Trustee Joelene Gould

Motion Seconded by Trustee Ryan Seger

All in Favor, Motion Passed

IV. Special Reports – Discussion Only

a. Business Manager Report – There were not any questions on the Business Manager Report

b. 2025-2026 Calendar – Superintendent Dr Adams informed the Board that the Calendar Committee had met and she had sent out a Draft of the 2025-2026 School Calendar to staff and is available to staff and parents for comments. There will be a second Calendar Committee meeting to review the feedback and then the 2025-2026 calendar will be ready for the Board in February.

V. Old Business – Action Items

- a. Dis/Approve Second Reading of Activities Participation Form  
This motion was heard after New Business Item a.  
Athletic Director, Cory Dickard addressed the Board and presented the reasons for the new form.

Motion to Approve the Second Reading of Activities Participation Form was Approved.

Motion by Trustee Travis Christensen  
Motion Seconded By Trustee Ryan Seger  
All in Favor, Motion Passed

VI. New Business – Action Items

- a. A Motion to approve Personnel Report as presented was passed  
Motion by Trustee Joelene Gould  
Motion Seconded by Trustee Travis Christensen  
All in Favor, Motion Passed

Old Business Item A was heard

- b. A Motion to go into Executive Session for student matters was approved at 5:21 p.m.  
Motion by Trustee Joelene Gould  
Motion Seconded by Trustee Travis Christensen

Roll Call Vote:

Travis Christensen – Yes  
Joelene Gould – Yes  
Ryan Seger – Yes  
Jason Knopp – Yess

All in Favor, Motion Passed

Student Matters 5:21 p.m. to 5:40 p.m.

A Motion to exit Executive Session at 5:40 p.m. was approved  
Motion by Trustee Travis Christensen  
Motion Seconded by Trustee Joelene Gould  
All in Favor, Motion Passed

- c. A Motion to Deny the Open Enrollment Appeal for Student A & Student B was approved.  
Motion by Trustee Ryan Seger  
Motion Seconded by Joelene Gould  
All in Favor, Motion Passed

- d. A Motion to Approve Extended Trip Request was passed on the condition that the chaperone requirements are met and student list are turned in.  
Motion by Trustee Travis Christensen  
Motion Seconded By Trustee Joelene Gould  
All in Favor, Motion Passed

- e. A Motion to Approve Facility Use by the Melba Little League was approved. The District will prepare documentation for the Melba Little League to use the facilities around the Melba School District Student schedules.

Motion by Trustee Travis Christensen  
Motion Seconded by Trustee Ryan Seger  
All in Favor, Motion Passed

- f. A Motion to Approve the review of the Annual Policies 1<sup>st</sup> and 2<sup>nd</sup> Reading was approved. There are not any policy changes, the polies were reviewed. Board Members signed the Code of Ethics for School Board Members.

Policy 1600 Code of Ethics for School Board Members  
Policy 2200 School Year, Calendar and Instructional Hours  
Policy 2420 Title I Parent Involvement  
Policy 2425 Parental Rights  
Procedure 2425-PR(1) Parental Rights  
Form 2425-F91) Parental Rights  
Policy 3010 Open Enrollment  
Procedure 3010-PR(1) Open Enrollment  
Policy 3285 Relationship Abuse & Sexual Assault Prevention & Response  
Policy 3295 Hazing , Harassment, Intimidation, Bullying and Cyber Bullying  
Policy 3300 Drug Free School Zone  
Policy 3320 Substance and Alcohol Abuse  
Policy 3330 Student Discipline  
Policy 3345 Restraint and Seclusion  
Policy 3500 Student Health/Physical screenings/Examinations  
Policy 3530 Suicide  
Policy 4210 Community Use of School facilities  
Policy 7215 Fund Accounting System  
Policy 7240 Programs for Indian Children  
Policy 7305 Investment of Funds  
Policy 7500 New Fees or Increase of Fees  
Policy 7710 Bond Continuing Disclosure and Certifications Requirements  
Policy 8170 District Owned Vehicles  
Policy 8300 Emergencies and Disaster Preparedness  
Policy 8320 Fire Drills and Evacuation Plans  
Policy 8520 Inspection of School Facilities

Motion by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passed

- g. A Motion to Approve a Golf Team was passed. The student(s) interested in Golf are no longer able to participate with local school districts. All coaches must meet the school distict coaching requirements. The coaches will be volunteer only.  
Motion by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All In Favor, Motion Passes

VII. Standing Reports

- a. Superintendent Report
- b. Elementary Report
  - i. Principal's Elementary Report
- c. High School Report
  - i. Principal's JR/SR High School Report

- ii. VP JR/SR High School Report
- d. Business Manager Budget Report

VIII. For Information Only

- a. Athletic Update

- IX. A Motion to Adjourn was passed at 5:55 p.m.  
Motion by Trustee Travis Christensen  
Motion Seconded by Trustee Ryan Seger  
All in Favor, Motion Passed