

**MELBA SCHOOL DISTRICT #136**  
**Minutes of the Regular Board Meeting**  
**Tuesday, October 8, 2024**  
**Melba School District Office**

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- I. Call to Order Regular Board Meeting at 5:00 p.m. by Trustee Kyle Moos. Pledge of Allegiance was held.

Roll Call: In attendance were Trustees Joelene Gould, Ryan Seger, and Kyle Moos, Superintendent Sherry Ann Adams, Business Manager Megan Volkens, Board Clerk Jackie Engle, JRSR High Principal Eric Forsgren, Elementary Principal Ashli Nelson, and members of the audience. Trustee Travis Christensen joined the meeting after Item F.

- II. Public Participation
- a. Student Council
    - i. Student Council was not present
  - b. Melba FFA
    - i. FFA was not present

- III. Consent Agenda
- a. Approval of Agenda
  - b. Approval of Board Minutes
    - i. Approve Board Minutes for 09-10-2024
  - c. Approval of Previous Month's Bills and Misc. Hand Checks
    - i. Approval of Bills and Misc Hand Checks
  - d. Approval of Elementary and JRSR high School Financial Reports
    - i. Approval of Elementary School Financial Reports
    - ii. Approval of JR/SR High Financial Reports

Motion to approve the consent Agenda was approved.

Motion by Trustee Joelene Gould

Seconded by Trustee Ryas Seger

All in Favor, Motion Passes

- IV. Special Reports
- a. Student Numbers: Dr Sherry Ann Adams presented the August enrollment numbers for the past eleven (11) years.
  - b. Business Manager Report: Megan Volkens reported the JRSR High Roof will need to be repaired in the future. Irrigation water goes out on 10-05-2024.

- V. Old Business – Action Items
- a. There is No Old Business

- VI. New Business – Action Items
- a. Dis/Approve Audit Report – Item A will be heard out of order.
  - b. A motion to approve the Personnel Report as submitted was approved.  
Motion by Trustee Ryan Seger  
Motion Seconded by Joelene Gould

All in Favor, Motion Passes

- c. A motion to approve the Extended Trip Request was passed.  
Motion by Trustee Joelene Gould  
Seconded by Trustee Ryan Seger  
All in Favor, Motion Passes
- d. A motion to approve the Senior Project presented by a JRSR High student to build a metal bench and place in the courtyard was approved.  
Motion by Trustee Ryan Seger  
Seconded by Trustee Joelene Gould  
All in Favor, Motion Passes
- e. A motion to approve the First & Second Reading of Protocol 1500: Board Meetings was passed.  
Motion by Trustee Ryan Seger  
Seconded by Trustee Joelene Gould  
All in Favor, Motion Passes
- f. A Motion to approve the purchase of Staff Prizes for FY2025 was approved. The funds have been budgeted in the current year's budget.  
Motion by Trustee Joelene Gould  
Seconded by Trustee Ryan Seger  
All in Favor, Motion Passed

Trustee Travis Christensen arrived at the Board Meeting at 5:12 p.m.

- a. Item A Dis/Approve Audit Report was taken up after Item F. Cassie Zattiero from Bailey & Company reported to the Board regarding the FY2024 Audit.

A motion to approve the FY2024 Audit was passed.

Motion by Trustee Travis Christensen  
Seconded by Trustee Joelene Gould  
All in Favor, Motion Passed

VII. Standing Reports

- a. Superintendent Report
- b. Elementary Report
  - i. Principal's Elementary Report
- c. High School Report
  - i. Principal's JR/SR High School Report
  - ii. VP JR/SR High School Report
- d. Business Manager Budget Report

VIII. For Information Only

- a. Athletic Update

IX. A motion to Adjourn at 5:40 p.m. was passed.

Motion by Trustee Travis Christensen  
Seconded by Trustee Ryan Seger  
All in Favor, Motion Passed