

MELBA SCHOOL DISTRICT #136
Minutes of the Regular Board Meeting
Tuesday, August 13, 2024
Melba School District Office

- I. Call to Order Regular Board Meeting at 5:00 p.m. by Trustee Jason Knopp. Pledge of Allegiance was held.

ROLL CALL: In attendance were Trustees Jason Knopp, Travis Christensen, Joelene Gould, Ryan Seger, and Kyle Moos, Superintendent Sherry Ann Adams, Business Manager Megan Volkens, Board Clerk Jackie Engle, Elementary Principal Ashli Nelson, JR/SR High Principal Eric Forsgren and members of the audience.

- II. Public Participation
- a. Student Council
 - i. Student Council Presentation: Due to summer break, there was not a Student Council Presentation
 - b. Melba FFA
 - i. FFA Presentation: Due to summer break, there was not a FFA Presentation

- III. Consent Agenda
- a. Approval of Agenda
 - b. Approval of Board Minutes
 - i. Approve Board Minutes for 07-09-2024
 - c. Approval of Previous Month's Bills and Misc. Hand Checks
 - i. Approval of Bills and Misc Hand Checks
 - d. Approval of Elementary and JR/SR high School Financial Reports
 - i. Approval of Elementary School Financial Reports – June 2024
 - ii. Approval of JR/SR High Financial Reports – June 2024

Motion to approve by Trustee Kyle Moos
Motion Seconded by Trustee Joelene Gould
All in Favor, Motion Passes

- IV. Special Reports
- a. Student Numbers: The Superintendent reported the current student numbers and Capacity.
 - b. Business Manager Report presented by Megan Volkens.

- V. Old Business
- a. A motion to approve the following policies was approved.
 - Policy 1140: Vacancies
 - Policy 1303: Policies and Procedures to Review Annually
 - Procedure 1500-Pr(1): Board Meetings-Board Meeting Procedure
 - Policy 2320: Health Enhancement Education
 - Policy 2335: Digital Citizenship and Safety Education
 - Policy 2340: Controversial Issues and Academic Freedom
 - Policy 2385: English Learners Program
 - Policy 2415: Supporting Students with Characteristics of Dyslexia

- Policy 2435: Advanced Opportunities
- Policy 2500: Library Materials
- Policy 2530: Learning Materials Review & Reconsideration
- Policy 2650: Credit Transfer and Assessment for Placement for Students from Non-Accredited Private Schools, Including Homeschool
- Policy 2705: Military Compact Waiver
- Policy 3060: Education of Homeless Children
- Policy 3320: Substance and Alcohol Abuse
- Policy 3345: Restraint and Seclusion
- Policy 3415: Extended Student Trips
- Policy 3440: Student Fees, Fines and Charges/Return of Property
- Policy 3500: Student Health/Physical Screenings/Examinations
- Policy 3520: Contagious or Infectious Diseases
- Policy 3523: Head Lice (Pediculosis)
- Policy 3540: Emergency Treatment
- Policy 3545: Student Questioning and Arrests
- Policy 4105: Public Participation in Board Meeting
- Policy 4330: Spectator Conduct and Sportsmanship for Athletic and Co-Curricular Events
- Policy 4400: Relations with Law Enforcement and Child Protective Agencies
- Policy 4410: Investigations and Arrests by Police
- Policy 5280: Professional Standards Commission (PSC) Code of Ethics
- Policy 5470: Leaves of Absence-Military Duty
- Policy 5500: Personnel Records
- Procedure 5500-Pr(1): Personnel Records – Procedures for Releasing Personnel Records to Hiring School Districts
- Policy 7260: Student Activity Funds
- Procedure 7400-Pr(2): Purchasing – Procurement Methods Under a Federal Award
- Policy 7402: Restrictions on Contracts
- Procedure 7405-Pr(1): Public Works Contracting and Procurement – Procuring Public Works, Services, and Personal Property
- Policy 7407: Public Procurement of Good and Services
- Policy 7408: Service Contracts with Professionals
- Policy 9100: Acquisition, Use, and Disposal of School Property

Motion to approve by Trustee Ryan Seger
 Motion Seconded by Trustee Kyle Moos
 All in Favor, Motion Passes

VI. New Business

- a. A motion to approve the Personnel Report as presented was approved.

Motion to approve by Trustee Kyle Moos
 Motion Seconded by Trustee Joelene Gould
 All in Favor, Motion Passes

b. Dis/Approve Extended Trip: There was no action since the same item is listed Agenda Item F.

c. A motion to approve Bus Routes for 2024-2025

AND

d. A motion to approve the Safety Bus Routes for 2024-2025 was approved.

Motion to approve by Trustee Travis Christensen
Motion Seconded by Trustee Kyle Moos
All in Favor, Motion Passes

e. A motion for to approve the Facility Request for Little League as presented was approved.

Motion to approve by Trustee Kyle Moos
Motion Seconded by Trustee Travis Christensen
All in Favor, Motion Passes

f. A motion to approve the Extended Trip Request was approved.

Motion to approve by Trustee Joelene Gould
Motion Seconded by Trustee Travis Christensen
All in Favor, Motion Passes

g. Dis/Approve Open Enrollment was passed. To be heard after Item H

h. Executive Session

- i. Trustee Kyle Moos moves that the board pursuant to Idaho Code 74-206, convene in executive session for the purpose of discussing matters pertaining to negotiations, property and/or personnel. Following discussion, the board will reconvene into open session to the Board action on matters discussed in the executive session and/or adjourn this meeting.

Roll Call Vote:

Trustee Travis Christensen – Yes

Trustee Joelene Gould – Yes

Trustee Kyle Moos – Yes

Trustee Ryan Seger – Yes

Trustee Jason Knopp – Yes

Motion Passes

5:35 p.m. to 5:58 Student Matters

A motion to exit Execution session at 5:58 p.m. was approved.

Motion by Trustee Travis Christensen
Motion Seconded by Trustee Kyle Moos
All in Favor, Motion Passes

g. A motion to approve or deny the Open Enrollment Appeals as listed passed.

- Student #1: Denied – Grade Level is Full
- Student #2: Approved
- Student #3: Approved for 1st Semester only with conditions that the house being built in the school district has significant progress, for example but not limited to valid building permit in hand, house foundation completed, and framing started no later than December 19, 2024
- Student #4: Approved for 1st Semester only with conditions that the house being built in the school district has significant progress, for example but not limited to valid building permit in hand, house foundation completed, and framing started no later than December 19, 2024
- Student #5: Approved for 1st Semester only with conditions that the house being built in the school district has significant progress, for example but not limited to valid building permit in hand, house foundation completed, and framing started no later than December 19, 2024. In addition, Student 35 is placed on Discipline Probation.

Motion by Trustee Kyle Moos
Seconded by Trustee Travis Christensen
All in Favor, Motion passed

- VII. Standing Reports
 - a. Superintendent Report
 - b. Elementary Report
 - i. Principal's Elementary Report
 - c. High School Report
 - i. Principal's JR/SR High School Report
 - ii. VP JR/SR High School Report
 - d. Business Manager Budget Report
- VIII. For Information Only
 - a. Athletic Update
 - b. Upcoming Events
- IX. A motion to Adjourn at 6:00 p.m. was approved.

Motion to approve by Trustee Kyle Moos
Motion Seconded by Trustee Ryan Seger
All in Favor, Motion Passes