

MELBA SCHOOL DISTRICT #136
Minutes of the Regular Board Meeting
Tuesday, July 9, 2024
Melba School District Office

- I. Call to Order Regular Board Meeting at 5:00 p.m. by Trustee Kyle Moos. Pledge of Allegiance was held.

ROLL CALL: In attendance were Trustees Travis Christensen, Joelene Gould, Ryan Seger, and Kyle Moos, Superintendent Sherry Ann Adams, Business Manager Megan Volkens, Board Clerk Jackie Engle, and members of the audience.

II. Public Participation

a. Student Council

- i. Student Council Presentation: Due to summer break, there was not a Student Council Presentation

b. Melba FFA

- i. FFA Presentation: Due to summer break, there was not a FFA Presentation

III. Consent Agenda

a. Approval of Agenda

b. Approval of Board Minutes

- i. Approve Board Minutes for 06-11-2024

c. Approval of Previous Month's Bills and Misc. Hand Checks

- i. Approval of Bills and Misc Hand Checks

d. Approval of Elementary and JR/SR high School Financial Reports

- i. Approval of Elementary School Financial Reports – Due to the summer break there was not an Elementary School Financial Report

- ii. Approval of JR/SR High Financial Reports – Due to the summer break there was not a JR/SR High Financial Report.

Motion to approve by Trustee Joelene Gould

Motion Seconded by Trustee Ryan Seger

All in Favor, Motion Passes

IV. Special Reports

- a. Student Numbers: The Superintendent reported the current student numbers and Capacity.

- b. Business Manager Report presented by Megan Volkens.

V. Old Business

- a. There is No Old Business

VI. New Business

- a. A motion to approve the release of Laura Heritage from her Teaching Contract and a motion to approve the remaining personnel report as presented was approved.

Motion to approve by Trustee Ryan Seger

Motion Seconded by Trustee Joelene Gould

All in Favor, Motion Passes

- b. A motion to approve the Facility Use Requests for the Melba Community Auction and BYTE Basketball with the addition that the BYTE Basketball submit a new Certificate of Liability Insurance prior to August 31, 2024, was approved.

Motion to approve by Trustee Joelene Gould
Motion Seconded by Trustee Ryan Seger
All in Favor, Motion Passes

- c. Eric Heringer from Piper Sandler discussed State Facility Funding with the Board. No action was taken.

- d. A motion for Bond Payment was approved.

Motion to approve by Trustee Travis Christensen
Motion Seconded by Trustee Joelene Gould
All in Favor, Motion Passes

- e. A motion for Authorization to Open a Costco Citi Credit Card was approved.

Motion to approve by Trustee Joelene Gould
Motion Seconded by Trustee Ryan Seger
All in Favor, Motion Passes

- f. A motion to dispose busses as presented was approved.

Motion to approve by Trustee Travis Christensen
Motion Seconded by Trustee Ryan Seger
All in Favor, Motion Passes

- g. A motion to approve Policy /Procedure First Reading was passed.

- Policy 1140: Vacancies
- Policy 1303: Policies and Procedures to Review Annually
- Procedure 1500-Pr(1): Board Meetings-Board Meeting Procedure
- Policy 2320: Health Enhancement Education
- Policy 2335: Digital Citizenship and Safety Education
- Policy 2340: Controversial Issues and Academic Freedom
- Policy 2385: English Learners Program
- Policy 2415: Supporting Students with Characteristics of Dyslexia
- Policy 2435: Advanced Opportunities
- Policy 2500: Library Materials
- Policy 2530: Learning Materials Review & Reconsideration
- Policy 2650: Credit Transfer and Assessment for Placement for Students from Non-Accredited Private Schools, Including Homeschool
- Policy 2705: Military Compact Waiver
- Policy 3060: Education of Homeless Children
- Policy 3320: Substance and Alcohol Abuse
- Policy 3345: Restraint and Seclusion

- Policy 3415: Extended Student Trips
- Policy 3440: Student Fees, Fines and Charges/Return of Property
- Policy 3500: Student Health/Physical Screenings/Examinations
- Policy 3520: Contagious or Infectious Diseases
- Policy 3523: Head Lice (Pediculosis)
- Policy 3540: Emergency Treatment
- Policy 3545: Student Questioning and Arrests
- Policy 4105: Public Participation in Board Meeting
- Policy 4330: Spectator Conduct and Sportsmanship for Athletic and Co-Curricular Events
- Policy 4400: Relations with Law Enforcement and Child Protective Agencies
- Policy 4410: Investigations and Arrests by Police
- Policy 5280: Professional Standards Commission (PSC) Code of Ethics
- Policy 5470: Leaves of Absence-Military Duty
- Policy 5500: Personnel Records
- Procedure 5500-Pr(1): Personnel Records – Procedures for Releasing Personnel Records to Hiring School Districts
- Policy 7260: Student Activity Funds
- Procedure 7400-Pr(2): Purchasing – Procurement Methods Under a Federal Award
- Policy 7402: Restrictions on Contracts
- Procedure 7405-Pr(1): Public Works Contracting and Procurement – Procuring Public Works, Services, and Personal Property
- Policy 7407: Public Procurement of Good and Services
- Policy 7408: Service Contracts with Professionals
- Policy 9100: Acquisition, Use, and Disposal of School Property

Motion to approve by Trustee Travis Christensen

Motion Seconded by Trustee Kyle Moos

All in Favor, Motion Passes

h. Executive Session

- i. The Board did not go into executive session.

VII. Standing Reports

- a. Superintendent Report
- b. Elementary Report
 - i. Principal's Elementary Report
- c. High School Report
 - i. Principal's JR/SR High School Report
 - ii. VP JR/SR High School Report
- d. Business Manager Budget Report

VIII. For Information Only

- a. Athletic Update
- b. Upcoming Events

IX. A motion to Adjourn at 5:59 p.m. was approved.

Motion to approve by Trustee Travis Christensen
Motion Seconded by Trustee Joelene Gould
All in Favor, Motion Passes