

MELBA SCHOOL DISTRICT #136
Minutes of the Regular Meeting of the Board of Trustees
Tuesday, January 09, 2024
Melba School District Office

- I. At the conclusion of the Annual Business Meeting the Board Regular Meeting was called to order at 5:04 by Chairman Jason Knopp.** Flag salute was held at the start of the Annual Board Business Meeting at 5:00 p.m.

ROLL CALL: In attendance were Trustees Jason Knopp, Joelene Gould, Ryan Seger, and Kyle Moos, Travis Christensen, Superintendent Dr. Sherry Ann Adams, Business Manager Megan Volkers, Board Clerk Jackie Engle, JR/SR High Principal Eric Forsgren, Elementary Principal Ashli Nelson and members of the audience.

II. PUBLIC PARTICIPATION

A. Student Council

- i. There was not a Student Council Report

B. Melba FFA

- i. Jessica Hipwell reported they are excited to report that FFA enrollment is up from previous years and they recently enjoyed their Christmas Party. The FFA sold fruit and potatoes and are currently have members applying for leadership conference scholarships. The FFA is preparing to help with the Melba Community Auction in January.

III. CONSENT AGENDA

A motion to approve the Consent Agenda as presented was passed.

- A.** Approval of Agenda
- B.** Approval of Minutes of December 12, 2023
- C.** Approval of previous month's bills and misc. hand checks
- D.** Approval of Elementary and JR/SR High Financial Reports

Motion to approve by Trustee Kyle Moos
Seconded by Trustee Travis Christensen
All In Favor, Motion Passes.

IV. SPECIAL REPORTS

- A. Student Numbers.** Dr. Sherry Ann Adams reported that the attendance incentive was successful. About 60% of students were not required to take finals and the average attendance for the first semester was about 96%.
- B. Business Manager Report.** Megan Volkers presented that she would like to add a bank account for Mrs. Stirm's JR/SR High Entrepreneur class. This will make the entrepreneur financial records cleaner to balance and protect the main account for the JR/SR High School. Trustee Kyle Moos moved that this be placed as an action item for the February Board Meeting under Old Business. Seconded by Trustee Joelene Gould. All in favor, motion passes.

V. OLD BUSINESS

There is no old business.

VI. NEW BUSINESS

- A. There was no action on the Personnel Report.**
- B. A motion to approve the extended trip requests** was approved with the stipulation that the FFA Chapter obtain a female chaperone.

Motion by Trustee Kyle Moos

Seconded by Trustee Joelene Gould
All in Favor, Motion Passes

- C. A motion to approve the review of Annual Policies** first and second reading was approved.

Annual Policies Reviewed:

Policy 1600 Code of Ethics for School Board Members
Policy 2200 School Year, Calendar and Instructional Hours
Policy 2420 Title I Parent Involvement
Policy 3010 Open Enrollment
Procedure 3010 Open Enrollment
Policy 3285 Relationship Abuse & Sexual Assault Prevention & Response
Policy 3295 Hazing, Harassment, Intimidation, Bulling and Cyber Bullying
Policy 3300 Drug Free School Zone
Policy 3320 Substance and Alcohol Abuse
Policy 3330 Student Discipline
Policy 3345 Use of Restraint, Seclusion & Aversive Techniques for Students
Policy 3500 Student Health/Physical Screenings/Examinations
Policy 3530 Suicide
Policy 4210 Community Use of School Facilities
Policy 7215 Fund Accounting System
Policy 7240 Federal Impact Funds
Policy 7305 Investment of Funds
Policy 7500 New Fees or Increase of Fees
Policy 7710 Bond Continuing Disclosure and Certification Requirements
Policy 8170 District Owned Vehicles
Policy 8300 Emergencies and Disaster Preparedness
Policy 8320 Fire Drills and Evacuation Plans
Policy 8520 Inspection of School Facilities

Motion by Trustee Travis Christensen
Seconded by Trustee Ryan Seger
All in Favor, Motion Passes

D. Executive Session

The Board did not go into Executive Session

VII. STANDING REPORTS

- A.** Superintendent report
- B.** Elementary Report
 - a. Principal's Elementary Report
- C.** High School Report
 - a. Principal's JR/SR High School Report. Mr Forsgren reported they would like to interview for the Head Football Coach position Thursday, January 18, 2024. Board Chairman, Jason Knopp stated he was unavailable. Ryan Seger will represent the Board at the interviews.
 - b. VP JR/SR High School Report
- D.** Business Manager Budget Report

VIII. For Information Only

- A. Athletic Update
- B. Upcoming Events

IX. MOTION TO ADJOURN AT 5:18 p.m.

Motion by Trustee Kyle Moos
Seconded by Trustee Joelene Gould
All in favor, Motion Passes