

MELBA SCHOOL DISTRICT #136
Minutes of the Public Meeting of the Board of Trustees
Tuesday, October 10, 2023
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Jason Knopp. Flag salute was held.

ROLL CALL: In attendance were Trustees Jason Knopp, Travis Christensen, Ryan Seger, Kyle Moos and Joelene Gould, Superintendent Sherry Ann Adams, Principals Eric Forsgren and Ashli Nelson, Business Manager Megan Volkens, and members of the audience.

II. PUBLIC PARTICIPATION

- A. Student Council members** Walker Hansen and Casen Post presented the highlights from Homecoming events and their fundraiser dance was a success. They are also looking for a Veterans Day Speaker and would like to have Kennedy Littledike come speak at an event.
- B. Melba FFA** Maialen Jaca and Hayden Higgins reported the highlights from the Canyon County Fair, Owyhee County Fair and the Western Idaho Fair. They recently completed a community service project of roadside cleanup on Melba Road. They had a great turnout for the FFA Chili Cook Off at Homecoming and they will be greeting Veteran's while serving breakfast at the Veteran's Day Assembly.

III. CONSENT AGENDA

A motion to approve the Consent Agenda as presented was passed.

- A.** Approval of Agenda
- B.** Approval of Minutes of 09.12.2023
- C.** Approval of previous month's bills and misc. hand checks
- D.** Approval of Elementary and JR/SR High Financial Reports

Motion to Approve by Trustee Kyle Moos
Motion Seconded by Trustee Travis Christensen
All In Favor, Motion Passes.

IV. SPECIAL REPORTS

- A. Superintendent Adams** presented a report to show the average attendance compared to previous years.
- B. Business Manager Megan Volkens** provided supplemental information to the Board
- C. Hunter Education Information** – John Stosich was unable to attend. There was no report presented.
- D. 2024 ISBA Resolutions** The school board discussed the 2024 ISBA resolutions.

V. OLD BUSINESS

There is no old business.

VI. NEW BUSINESS

- A. A motion to approve** the Audit Report was approved. Cassie Zattiero from Bailey and Company presented the Audit Report to the Board.

Motion to Approve by Trustee Kyle Moos
Motion Seconded by Joelene Gould
All in Favor, Motion Passes

B. A motion to approve the Personnel Report was approved.

Motion to Approve by Trustee Kyle Moos
Motion Seconded by Trustee Travis Christensen
All in Favor, Motion Passes

C. A motion to approve the extended trip request was approved.

Motion to Approve by Trustee Kyle Moos
Motion Seconded by Trustee Travis Christensen
All in Favor, Motion Passes

D. A motion to approve the Bond Defeasance was approved. Eric Heringer from Piper Sandler presented to the Board.

Motion to Approve by Trustee Kyle Moos
Motion Seconded by Trustee Travis Christensen
All in Favor, Motion Passes

E. A motion to approve the Easement for City Sidewalk Project was approved.

Motion to Approve by Trustee Travis Christensen
Motion Seconded by Trustee Kyle Moos
All in Favor, Motion Passes

F. A motion to approve the Securing Our Future Grant was approved.

Motion to Approve by Trustee Travis Christensen
Motion Seconded by Trustee Joelene Gould
All in Favor, Motion Passes

G. A motion to approve the Altria Litigation Settlement was approved.

Motion to Approve by Trustee Travis Christensen
Motion Seconded by Trustee Kyle Moos
All in Favor, Motion Passes

H. A motion to approve the First and Second Reading of Policy Amendments and Policy Formatting corrections was approved.

Policy 7000 Goals
Policy 7010 Equivalence in Instructional Staff and Materials
Policy 7100 Budget and Program Planning
Policy 7110 Budget Implementation and Execution
Policy 7120 Budget Adjustments
Policy 7200 Accounting System Design
Policy 7210 Fixed Assets and Management Discussion and Analysis (GASB)
Policy 7220 Documentation and Approval of Claims
Policy 7225 Financial Fraud and Theft Prevention
Policy 7230 Financial Reporting and Audits
Policy 7400 Purchasing
Procedure 7400 (PR1) Purchasing – Federal Award Requirements
Procedure 7400 (PR2) Purchasing – Procurement Methods Under a Federal Award
Procedure 7400 (PR3) Purchasing – Federal Award – Competition
Procedure 7400 (PR4) Purchasing – General Procurement Standards for Federal Awards

Motion to Approve by Trustee Kyle Moos
Motion Seconded by Trustee Travis Christensen
All in Favor, Motion Passes

- I. **A motion for the Boad Chairman to** execute a Declaration of Candidate Elected and Permission Given to the Clerk was approved.

Motion to Approve by Trustee Kyle Moos
Motion Seconded by Trustee Jason Knopp
All in Favor, Motion Passes

- J. **The Board did not go into Executive Session**

VII. STANDING REPORTS

A. Superintendent Report

B. Elementary Report

- a. Principal's Elementary Report

C. High School Report

- a. Principal's JR/SR High School Report
- b. VP JR/SR High School Report

D. Business Manager Budget Report

VIII. For Information Only

A. Athletic Update

B. Upcoming Events

- IX. **MOTION TO ADJOURN AT 6:03 p.m. was approved.**

Motion to Approve by Trustee Travis Christensen
Motion Seconded by Trustee Kyle Moos
All in favor, Motion Passes