

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Public Budget Meeting of the Board of Trustees  
Tuesday, August 8, 2023  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Jason Knopp.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Jason Knopp, Travis Christensen, and Ryan Seger, Kyle Moos joined the meeting by phone, Superintendent Sherry Ann Adams, Principals Eric Forsgren and Ashley Nelson, Business Manager Megan Volkens, Board Clerk Beth Cole, Students Remington Session and Tyson Sayers, Patrons Kristen Sayer, James Briner, Chelsea Briner, Weston Briner, Alice Briner, Clint and Hailey Fuquay.

**II. PUBLIC PARTICIPATION**

No public participation.

**III. NEW ITEMS OF BUSINESS**

- A.** Business Manager Megan Volkens asked that the Board approve an Amendment to the 2023-2024 Budget. She reviewed changes including an increase in Tort income and the revised projection of Bond Revenue.

Motion to approve by Trustee Ryan Seger  
Motion seconded by Trustee Travis Christensen  
Roll Call Vote: Trustee Jason Knopp - Yes  
Trustee Travis Christensen -Yes  
Trustee Ryan Seger -Yes  
Trustee Kyle Moos Yes

**Regular Meeting of the Board of Trustees**  
**Tuesday, August 8, 2023**

**III. CONSENT AGENDA**

**A motion to approve the Consent Agenda** as presented was passed.

- A.** Approval of Agenda
- B.** Approval of Minutes of 07.11.2023
- C.** Approval of previous month's bills and misc. hand checks
- D.** Approval of Elementary and JR/SR High Financial Reports

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Trustee Kyle Moos  
All In Favor, Motion Passes.

#### **IV. EXECUTIVE SESSION**

**A motion to go into Executive Session at 5:15 to discuss student enrollment was approved.**

Motion by Trustee Ryan Seger  
Motion Seconded by Trustee Travis Christensen  
Roll Call Vote: Trustee Jason Knopp - Yes  
Trustee Travis Christensen -Yes  
Trustee Ryan Seger -Yes  
Trustee Kyle Moos Yes

**A motion to end executive session at 5:35 was approved.**

Motion by Trustee Ryan Seger  
Motion Seconded by Trustee Travis Christensen  
Roll Call Vote: Trustee Jason Knopp - Yes  
Trustee Travis Christensen -Yes  
Trustee Ryan Seger -Yes  
Trustee Kyle Moos - Yes

#### **V. SPECIAL REPORTS**

**A. Superintendent Adams reviewed current enrollment numbers.**

**B. Business Manager Volkens discussed project updates.**

#### **VI. OLD BUSINESS**

**A. A motion to approve the 2nd Reading of Policies was approved:**

1100: Membership  
2120: Program Evaluation and Diagnostic Test  
2130: Research Studies  
2140: Student & Family Privacy Rights  
2140F: Student and Family Privacy Rights Consent Form  
2303: Required Elementary Instruction Offerings  
2425: Parental Rights  
2425P: Parental Rights Procedure  
2425F: Parental Rights Form  
2605: Advancement Requirement (Grades 6-9)  
2700: High School Graduation Requirements  
2700P: High School Graduation Requirements Procedure  
3080: Non-Resident Student Attendance Policy  
3500: Student Health/Physical Screenings/Examinations  
3500F: Student Health/Physical Screenings/Examinations  
3530: Suicide  
3570: Student Records  
4140: Visitors to the Schools  
4420: Visits to District Property by Sex Offenders  
4510: Public Gifts to Schools  
7402: Restrictions on Contracts  
7408: Service Contracts with Professionals  
9605: Facilities Separated by Sex  
9802: Display of the National Motto

Motion by Trustee Travis Christensen  
Motion Seconded by Trustee Ryan Seger  
All in Favor, Motion Passes

**VII. NEW BUSINESS**

**A. No Personnel Report**

**B. A motion to approve 2023-2024 Regular Bus routes was passed.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes

**C. A motion to approve 2023-2024 Safety Bus Routes was passed.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes

**D. The Safe ReOpen Framework was approved with no changes for 6 months.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes

**E. A motion to approve students 1, 2, 3, and 4 and deny students 5, 6, and 7 for Open Enrollment was passed.**

Motion to Approve by Trustee Ryan Seger  
Motion Seconded by Travis Christensen  
All in Favor, Motion Passes

**F. A motion to approve the Extended Trip Request for the Volleyball Team was passed.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes

**G. Remington Sessions requested approval for his Senior Project to install grass and sprinklers for the Baseball backstop. A motion to approve was passed.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes

**H. Tysen Sayers requested approval for his Senior Project to improve the Baseball field parking lot to improve drainage. A motion to approve was passed.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes

**VIII. STANDING REPORTS**

**A. Superintendent Adams** discussed the purchase of a storage shed for Food Service. A project to clean up the courtyard area at the High School and a concrete pad for the Transportation Department.

**B. Elementary Report**

a. Principal's Elementary Report

**C. High School Report**

- a. Principal's JR/SR High School Report
- b. VP JR/SR High School Report

**D. Business Manager Budget Report**

**IX. For Information Only**

**A. Athletic Update**

**B. Upcoming Events**

**X. MOTION TO ADJOURN AT 5:50 p.m. was approved.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Trustee Ryan Seger  
All in favor, Motion Passes