

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Regular Meeting of the Board of Trustees  
Tuesday, July 11, 2023  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Jason Knopp.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Jason Knopp, Travis Christensen, Joelene Gould, Ryan Seger, and Kyle Moos, Superintendent Sherry Ann Adams, Business Manager Megan Volkens and Board Clerk Jackie Engle,

**II. PUBLIC PARTICIPATION**

**A. Student Council**

- i. There was not a Student Council Report

**B. Melba FFA**

- i. There was not a FFA Report

**III. CONSENT AGENDA**

**A motion to approve the Consent Agenda** as presented was passed.

**A.** Approval of Agenda

**B.** Approval of Minutes of 06.13.2023

**C.** Approval of previous month's bills and misc. hand checks

**D.** Approval of Elementary and JR/SR High Financial Reports (The June Elementary and JR/SR High report will be reviewed at the August Board meeting)

Motion to Approve by Trustee Travis Christensen

Motion Seconded by Trustee Kyle Moos

All In Favor, Motion Passes.

**IV. SPECIAL REPORTS**

**A. Business Manager Update.** Megan Volkens presented information in reference to the L2 Filing and the Bond Payment which is due July 31, 2021. The annual audit will be August 21-25, 2023.

**V. OLD BUSINESS**

**A. Amotion to approve the Second Reading of Policies:**

- 3010: Open Enrollment Policy
- 3010P: Open Enrollment Procedure
- 3260: Bring your own Technology Program
- 3265: Student owned Electronic Communication Devices
- 3380: Activity Policy
- 5210: Work Day
- 5400: Leaves of Absence

**was approved.**

Motion to Approve by Trustee Kyle Moos

Motion Seconded by Travis Christensen

All in Favor, Motion Passes

**B. A motion to approve the Disposal of Ag Equipment following Idaho Code was approved.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Trustee Kyle Moos  
All in favor, Motion Passes

**VI. NEW BUSINESS**

**A. A motion to approve the Personnel Report as presented was approved.**

Motion to Approve by Trustee Kyle Moos  
Motion Seconded by Joelene Gould  
All in Favor, Motion Passes

**B. A motion to approve the Bond Payment was approved.**

Motion to Approve by Trustee Kyle Moos  
Motion Seconded by Travis Christensen  
All in Favor, Motion Passes

**C. A motion to approve the Disposal of Technology Equipment was approved**

Motion to Approve by Trustee Kyle Moos  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes

**D. A motion to approve the facility request from BYTE was approved. The BYTE to submit an updated Certificate of Liability Insurance prior to September 1, 2023 and the approval is for practices only. The approval of the use of facilities by the BYTE will expire June 30, 2024**

Motion to Approve by Trustee Kyle Moos  
Motion Seconded by Joelene Gould  
All in Favor, Motion Passes

**E. A motion to approve the 1<sup>st</sup> Reading of Policies:**

1100: Membership  
2120: Program Evaluation and Diagnostic Test  
2130: Research Studies  
2140: Student & Family Privacy Rights  
2140F: Student and Family Privacy Rights Consent Form  
2303: Required Elementary Instruction Offerings  
2425: Parental Rights  
2425P: Parental Rights Procedure  
2425F: Parental Rights Form  
2605: Advancement Requirement (Grades 6-9)  
2700: High School Graduation Requirements  
2700P: High School Graduation Requirements Procedure  
3080: Non-Resident Student Attendance Policy  
3500: Student Health/Physical Screenings/Examinations  
3500F: Student Health/Physical Screenings/Examinations  
3530: Suicide  
3570: Student Records  
4140: Visitors to the Schools  
4420: Visits to District Property by Sex Offenders  
4510: Public Gifts to Schools  
7402: Restrictions on Contracts  
7408: Service Contracts with Professionals

9605: Facilities Separated by Sex  
9802: Display of the National Motto

**was approved.**

Motion by Trustee Kyle Moos  
Motion Seconded by Trustee Ryan Seger  
All in Favor, Motion Passes

**H. The Board did not go into Executive Session.**

**VII. STANDING REPORTS**

- A.** Superintendent report
- B.** Elementary Report
  - a. Principal's Elementary Report
- C.** High School Report
  - a. Principal's JR/SR High School Report
  - b. VP JR/SR High School Report
- D.** Business Manager Budget Report

**VIII. For Information Only**

- A.** Athletic Update
- B.** Upcoming Events

**IX. MOTION TO ADJOURN AT 5:52 p.m. was approved.**

Motion to Approve by Trustee Travis Christensen  
Motion Seconded by Trustee Ryan Seger  
All in favor, Motion Passes