

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Regular Meeting of the Board of Trustees  
Tuesday, January 10, 2023  
Melba School District Office

---

**I. CALL TO ORDER at 5:04 by Chairman Jason Knopp.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Jason Knopp, Joelene Gould, Ryan Seger, and Kyle Moos, Travis Christensen, Superintendent Sherry Ann Adams, Business Manager Megan Volkens, Board Clerk Jackie Engle, JR/SR High Principal Eric Forsgren, Elementary Principal Ashli Nelson and members of the audience.

**II. PUBLIC PARTICIPATION**

**A. Student Council**

- i. There was not a Student Council Report

**B. Melba FFA**

- i. Hannah Moos, FFA President, reported that in December the FFA prepared items for their adopted Christmas families and had a white elephant gift exchange. They had ten members received their "green hand" and one member will be competing in the FFA Creed competition. Four members received their Vet Technician Certificates and the FFA is preparing to help with the Melba Community Auction in January.

**III. CONSENT AGENDA**

**A motion to approve the Consent Agenda** as presented was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 12/13/2022
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary and JR/SR High Financial Reports

Motion to approve by Trustee Travis Christensen  
Seconded by Trustee Joelene Gould  
All In Favor, Motion Passes.

**IV. SPECIAL REPORTS**

- A. Student Numbers.** Dr. Sherry Ann Adams reported that there has not been a notable change in student numbers.
- B. Business Manager Report.** Megan Volkens presented a presentation to the school board on the schools LGIP Accounts

**V. OLD BUSINESS**

**A. A motion approve the Second Reading of Policy Updates was approved.**

Superintendent, Dr. Sherry Ann Adams reported the policies were emailed to the Melba School District staff and she received zero comments.

- 2500 Library Materials
- 2510 Selection of Library Materials
- 2510P Selection of Library Materials
- 2520 Curricular Materials
- 2530 Learning Materials Review & Reconsideration
- 2530F Learning Materials Review & Reconsideration
- 2540 Selection Adoption and Removal of Curricular Materials
- 3340 Corrective Actions and Punishment

3340P Corrective Actions and Punishment  
3370 Searches and Seizure  
3370P Searches and Seizure  
3525 Immunization Requirements  
4105 Public Participation in Board Meeting  
4105F Request to Address the Board  
41110 Public Complaints and Suggestions  
4500 Public Gifts/Donations to Schools  
5105 Certificated Personnel Employment  
5280 Professional Standards Commission Code of Ethics  
5480 Leadership Premiums  
5750 Employing Retired Teachers and Administrators  
8105 Extracurricular Transportation  
8160 Contracting for Transportation Services

Motion by Trustee Kyle Moos  
Seconded by Trustee Ryan Seger  
All in Favor, Motion Passes

## VI. NEW BUSINESS

### A. There was no action on the Personnel Report.

### B. A motion to approve the bond payment as presented was approved. This will be paid by wire transfer with First Interstate Bank calling Trustee Jason Knopp for approval.

Motion by Trustee Travis Christensen  
Seconded by Kyle Moos  
All in Favor, Motion Passes

### C. A motion to approve the Wrestling Extended Trip Request was approved.

Motion by Trustee Travis Christensen  
Seconded by Joelene Gould  
All in Favor, Motion Passes

### D. A motion approve the Cheer Extended Trip Request was approved. Superintended Sherry Ann Adams noted there will be an additional male chaperone attending for the male cheerleader.

Motion by Trustee Travis Christensen  
Seconded by Trustee Joelene Gould  
All in Favor, Motion Passes

### E. A motion to approve the review of Annual Policies was approved.

Annual Policies Reviewed:

Policy 1600 Code of Ethics for School Board Members  
Policy 2200 School Year, Calendar and Instructional Hours  
Policy 2420 Title I Parent Involvement  
Policy 3010 Open Enrollment  
Policy 3285 Relationship Abuse & Sexual Assault Prevention & Response  
Policy 3295 Hazing, Harassment, Intimidation, Bulling and Cyber Bullying  
Policy 3300 Drug Free School Zone  
Policy 3320 Substance and Alcohol Abuse  
Policy 3330 Student Discipline  
Policy 3345 Use of Restraint, Seclusion & Aversive Techniques for Students  
Policy 3500 Student Health/Physical Screenings/Examinations

Policy 3530 Suicide  
Policy 4210 Community Use of School Facilities  
Policy 7215 Fund Accounting System  
Policy 7240 Federal Impact Funds  
Policy 7305 Investment of Funds  
Policy 7500 New Fees or Increase of Fees  
Policy 7710 Bond Continuing Disclosure and Certification Requirements  
Policy 8170 District Owned Vehicles  
Policy 8300 Emergencies and Disaster Preparedness  
Policy 8320 Fire Drills and Evacuation Plans  
Policy 8520 Inspection of School Facilities

Motion by Trustee Travis Christensen  
Seconded by Trustee Ryan Seger  
All in Favor, Motion Passes

**F. Item F to be Heard after Item G**

- G. A Motion to approve the Facility Request for Melba Little League Basketball** was approved with one condition. The Melba Little League must present their *Certificate of Liability Insurance* to the District Office before they use the facilities.

Motion by Trustee Travis Christensen  
Seconded by Trustee Joelene Gould  
All in Favor, Motion Passes

- F. District Vision Discussion.** Trustee Jason Knopp ask the Board to start thinking about the long-term vision for the Melba School District over the next ten years. Trustee Jason Knopp asked them to think about what the best direction is for the school district in regard to purchasing property for a future school building and what would that look like. Discussion to continue at the February 14, 2023, School Board Meeting.

**H. Executive Session**

The Board did not go into Executive Session

**VII. STANDING REPORTS**

- A.** Superintendent report
- B.** Elementary Report
  - a. Principal's Elementary Report
- C.** High School Report
  - a. Principal's JR/SR High School Report
  - b. VP JR/SR High School Report
- D.** Business Manager Budget Report

**VIII. For Information Only**

- A.** Athletic Update
- B.** Upcoming Events

**IX. MOTION TO ADJOURN AT 5:46 p.m.**

Motion by Trustee Travis Christensen  
Seconded by Trustee Kyle Moos  
All in favor, Motion Passes