

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Annual Business Meeting  
Tuesday, January 10, 2023  
Melba School District Office

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**I. CALL TO ORDER at 5:00 p.m. by Chairman Jason Knopp.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Joelene Gould, Jason Knopp, Kyle Moos, Ryan Seger and Travis Christensen, Superintendent Sherry Ann Adams, Business Manager Megan Volkens, Administrative Assistant Jackie Engle, Principal Ashli Nelson, Principal Eric Forsgren and public audience.

**II. Opening of Official Annual Business Meeting**

- A. Election of the Board Chairman
  - i. Currently Jason Knopp
- B. Election of Board Vice-Chairman
  - i. Currently Travis Christensen
- C. Appoint a Board Clerk
  - i. Currently Jackie Engle
- D. Establishment of the regular meeting schedule, time and location
  - i. Currently we meet the second Tuesday of each month at 5:00 P.M. with the ability to change the date if needed.

**A motion to approve Agenda Items A., B., C. and D. as currently filled was approved.**

Agenda Item A: Board Chairman, Jason Knopp

Agenda Item B: Board Vice-Chairman, Travis Christensen

Agenda Item C: Board Clerk, Jackie Engle

Agenda Item D: Board Meeting to be the second Tuesday of the month at 5:00 p.m. at the Melba District Office with the ability to change the date if needed.

Motion by Trustee Travis Christensen

Seconded by Trustee Kyle Moos

All In Favor, Motion Passes

**E. A motion to approve the Designated Places of Public Posting of the School Board Agenda** at the Melba School District Office and The Melba School District Web page was approved. The school district may post at additional locations if available.

Motion by Trustee Travis Christensen

Seconded by Trustee Joelene Gould

All in Favor, Motion Passes

**F. A Motion to Appoint Board Standing Committees** as currently filled was approved.

- i. 2023 Committees
  - 1. Buildings/Grounds  
Travis Christensen and Jason Knopp
  - 2. Transportation  
Ryan Seger and Travis Christensen
  - 3. Policy Development/Review  
Jason Knopp and Joelene Gould
  - 4. Finance  
Joelene Gould and Travis Christensen

5. Personnel  
    Kyle Moos and Joelene Gould
6. Silver City Foundation Representatives  
    Kyle Moos
7. Community Relations  
    Jason Knopp and Ryan Seger
8. Student Council Relations  
    Kyle Moos
9. Negotiations  
    Jason Knopp and Travis Christensen

Motion by Trustee Travis Christensen  
Motion Seconded by Joelene Gould  
All in Favor, Motion Passes

**III. Adjourn Annual Business Meeting and move into the Regular Board Meeting at 5:04 p.m.**

Motion by Trustee Kyle Moos  
Motion Seconded by Ryan Seger  
All in Favor, Motion Passes