

# MELBA SCHOOL DISTRICT #136

511 BROADWAY, P.O. BOX 185

MELBA, ID 83641

208-495-1141

## APPLICATION FOR EMPLOYMENT

(PLEASE PRINT)

Last Name		First Name		Middle Name
Address	Street	City	State	Zip Code
Telephone Number(s)				

Position Applied For	Date of Application
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**DIRECTIONS: Complete the this form, and return with a resume or any other information that you feel will be useful to determine your employment history. A background check (finger-printing) is required on all individuals hired by the District, at a cost to you.**

The Melba School District is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, age or disability. Appropriate consideration shall be given to veterans in accordance with applicable state and federal laws and regulations.

Have you ever filed an application with the District before?  Yes  No  
If Yes, give date(s) \_\_\_\_\_

Have you ever been employed by the District before?  Yes  No  
If Yes, give date(s) \_\_\_\_\_

Are you currently employed?  Yes  No

May our District contact your present employer?  Yes  No

On what date would you be available for work? \_\_\_\_\_

Are you available to work:  Full time  Part time  Temporary

Are you a veteran? \_\_\_\_\_ If yes attach a copy of your DD-214 form.

Have you ever been convicted of a felony?  
If Yes, Please explain: \_\_\_\_\_

## ***EMPLOYMENT EXPERIENCE***

Start with most recent employment first and include any military service assignments

Employer	<b>Dates Employed</b>		Description of Work Performed
Address	From	To	
Telephone Number(s)			
Job Title <span style="float: right;">Supervisor</span>			
Reason for Leaving			

Employer	<b>Dates Employed</b>		Description of Work Performed
Address	From	To	
Telephone Number(s)			
Job Title <span style="float: right;">Supervisor</span>			
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Employer	<b>Dates Employed</b>		Description of Work Performed
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***EDUCATION***

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	High School	Undergraduate College/University	Graduate/ Professional
School Name and Location			
Dates Attended			
Graduation Date			
Degree, Major			
Certified			
Describe any specialized training, apprenticeship, skills and extra-curricular activities.			
Describe any honors you have received.			
List any special skills and qualifications. (Please summarize)			
State any additional information you feel may be helpful to us in considering your application.			

***REFERENCES***

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List three (3) references below who are not related to you and are not previous employers.

Name	Occupation	Telephone Number
1.		
2.		
3.		

I hereby certify that all of the attached information has been given in good faith and is correct to the best of my knowledge. I understand that if any discrepancies become evident in my answers, this could result in my discharge should I be employed by the Melba School District #136.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature