

MELBA SCHOOL DISTRICT #136
Minutes of the Regular Meeting of the Board of Trustees
Tuesday, November 9, 2021
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Ed Smith. Flag salute was held.

ROLL CALL: In attendance were Trustees Ed Smith, Jason Knopp, Joelene Gould, Travis Christensen, Kyle Moon, Superintendent Sherry Ann Adams, Business Manager Megan Volkens, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principal Ashli Nelson, Principal Eric Forsgren, Staff members Tammy Erickson, Kelsie Peterson and Rebecca Thayer, Students Brittany Erickson, Hannah Moos and Lelani Walters, and patron Annie Hansen .

II. Board Clerk Beth Cole issued the Oath of Office to Board Member Kyle Moos.

III. PUBLIC PARTICIPATION

Hannah Moos reviewed FFA's work with the Holiday Bazaar and on the Ag Tour. Lelani Walters discussed plans for Veterans Day and the tractor raffle.

IV. CONSENT AGENDA

A motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 10/12/2021.
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Travis Christensen.
Seconded by Trustee Jason Knopp.
Motion carried.

V. SPECIAL REPORTS

- A. **Superintendent Adams reviewed student numbers.** The attendance percentage has not gone below 90%. Southwest District Health Department gave Melba a #2 designation.

VI. OLD BUSINESS

There was no old business.

VII. NEW BUSINESS

- A. **There was no Personnel Report.**
- B. **A motion to approve an Extended Trip Request from wrestling was passed.**

Motion by Trustee Travis Christensen.
Seconded by Trustee Jason Knopp.
Motion carried.

- C. **Principal Nelson met with parents to conduct a review of the Title I Policy.** A motion to approve Policy 2420 and 2420P Title I Parent Involvement was passed.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Jolene Gould.
Vote was unanimous.

- D. A motion to remove the name of Susan Jaca from the Melba School District banking accounts** was passed. A motion to add the name of Kyle Moos as a signer on the District bank accounts was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Jason Knopp.
Motion carried.

- E. Business Manager Megan Volkens discussed the school bus replacement plan for the District.** Approval was given to purchase a bus this fiscal year, but no buses are available at this time. The RFP bid expires on December 3, 2021. Trustee Christensen encouraged the district to push to get the bus as agreed. Business Manager Volkens added that the state has a consortium that allows for a comparable price if this RFP is not successful.

- F. A motion to approve gift cards for all staff members for Christmas was passed.**

Motion by Trustee Travis Christensen.
Seconded by Trustee Kyle Moos.
Motion carried.

VIII. EXECUTIVE SESSION

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to students at 5:25 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Roll Call Vote: Trustee Travis Christensen – Yes
Trustee Joelene Gould – Yes
Trustee Kyle Moos - Yes
Trustee Jason Knopp – Yes
Trustee Ed Smith – Yes

Motion carried.

The board recessed from Executive Session at 5:38 p.m.

- G. A motion to approve Early Graduation request for Student A was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

- H. The Board discussed current rules in the high school handbook and reaffirmed their support for these regulations.**

IX. STANDING REPORTS

- A. The board reviewed the Superintendent and Principal reports.** Superintendent Adams invited board members to the Veterans Day Assembly.

X. MOTION TO ADJOURN AT 5:40 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.