

MELBA SCHOOL DISTRICT #136
Minutes of the Regular Meeting of the Board of Trustees
Tuesday, October 12, 2021
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Ed Smith. Flag salute was held.

ROLL CALL: In attendance were Trustees Ed Smith, Jason Knopp, Joelene Gould, Travis Christensen, Susan Jaca, Trustee-Elect Kyle Moos, Superintendent Sherry Ann Adams, Business Manager Megan Volkers, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principal Ashli Nelson, Students Hannah Moos and Journey Fannon, patrons Jody Moos and Tara Rose and Cassie Zattiero from Bailey and Company.

II. PUBLIC PARTICIPATION

Journey Fannon reported on Student Council activities including Homecoming and a focus on their theme EFFORT. Plans are in progress for the Veterans Day Assembly and random Acts of Kindness.

Hannah Moos reviewed FFA's Chili Cookoff and highway clean-up service project. They are kicking off the produce sale this week.

III. CONSENT AGENDA

A motion to amend the Agenda to include Item H. Dis/Approve Trustee Resignation was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Joelene Gould.
Motion carried.

A motion to approve the Consent Agenda as amended was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 9/14/2021.
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Joelene Gould.
Motion carried.

IV. SPECIAL REPORTS

- A. **Superintendent Adams reviewed student numbers** and a comparison of attendance rates for both students and staff. Attendance has not gone below 90%.

V. OLD BUSINESS

There was no old business.

VI. NEW BUSINESS

- A. **Cassie Zattiero from Bailey and Company reviewed the District Audit for June 30, 2021.** She discussed her findings and the reason for the qualified opinion. She recommended that the School Board approve the closing or opening of any account and that there be a division of responsibility in inventory control. A motion to approve the audit as presented was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

B. No Personnel Report

- C. Jody Moos presented information regarding the establishment of a Rodeo Club** for Melba School District. Ashli Nelson would serve as the advisor and parents Jody Moos, Tara Rose and Susan Jaca will assist. A motion to approve the establishment of a Melba Rodeo Club affiliated with the District II Rodeo Association was passed.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

- D. Dr. Adams displayed a map of the proposed Trustee Zone boundaries.** This proposal has been submitted to the ISBA. A motion to approve this draft as presented and to approve the payment to ISBA was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Joelene Gould.
Vote was unanimous.

- E. The State of Idaho has offered a grant to school districts** to assist with hard-to-fill positions, substitutes and staff recruitment. Superintendent Adams presented a spending plan which includes signing bonuses, substitute stipends and paraprofessional stipends. A motion to approve the spending plan as presented was passed.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Joelene Gould.
Vote was unanimous.

- F. Superintendent Adams reviewed the Continuous Improvement Plan for 2021-2022.** This shows how the district performed last year and what the goals are for the current year.

- G. Trustee Knopp presented the ISBA resolutions that will be considered at the annual convention in November.** These resolutions come with a 'do pass' recommendation from the ISBA. Trustee Gould will be voting on behalf of Melba School District.

- H. Trustee Susan Jaca, Zone 5, submitted her resignation from the Melba School Board.** A motion to invite applicants for the position to submit their intentions by 5:00 p.m. on October 18, 2021 was passed. A special board meeting will be held October 21, 2021 to interview candidates and appoint a board member to complete Trustee Jaca's term.

Motion by Trustee Jason Knopp.
Seconded by Trustee Joelene Gould.
Vote was unanimous.

VII. STANDING REPORTS

- A. The board reviewed the Superintendent and Principal reports.** Superintendent Adams reported that the district received a health insurance rebate because of the small number of claims submitted by employees last year. She reviewed plans for the health insurance rebate.

VIII. MOTION TO ADJOURN AT 6:00 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Joelene Gould.
Vote was unanimous.