

MELBA SCHOOL DISTRICT #136
Minutes of the Public Budget Meeting and Regular Meeting of the Board of Trustees
Tuesday, June 8, 2021
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Ed Smith. Flag salute was held.

ROLL CALL: In attendance were Trustees Ed Smith, Jason Knopp, Susan Jaca, Travis Christensen and Megan Volkers, Superintendent Sherry Ann Adams, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Ashli Nelson, and patrons Chanall Astle, Matt Wilson and Angie Welker.

PUBLIC BUDGET HEARING

II. SPECIAL REPORTS

Business Manager Allen presented the 2021 Amended Budget and the 2022 Proposed Budget. She reviewed the income and expenses in the General Fund accounts, Federal Funds and the district Fund Balance. She discussed monies received through coronavirus grants and their uses.

A motion to approve the 2021 Amended Budget and the 2022 Proposed Budget was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

REGULAR BOARD MEETING

II. PUBLIC PARTICIPATION

No public participation.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 5/11/2021.
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

IV. SPECIAL REPORTS

- A. **Superintendent Adams reviewed the projected enrollment numbers for 2021-2022.** No applications for open enrollment are being reviewed until August. The board discussed open enrollment for students of staff members and siblings of current students.
- B. **The Board reviewed the data from the ISAT Proficiency tests, the Idaho Reading Indicator, the SAT and iReady assessments.** Dr. Adams pointed out the percent of students showing growth and credited the teaching staff with the hard work necessary to create this kind of growth.

V. OLD BUSINESS

There was no old business.

VI. NEW BUSINESS

- A. Trustee Megan Volkens submitted her resignation from the Board, effective immediately, as she has accepted the position as Business Manager for the district. A motion to accept her resignation was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

A motion to declare a Board vacancy in Zone 3 and to accept applications for the position of Trustee until 9:00 a.m., Friday, June 18, 2021 was passed. A special board meeting will be held Tuesday, June 22, 2021 at 5:30 to interview candidates and a board member will be appointed by the July meeting.

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

- B. Action on the Personnel Report was moved until after Executive Session.**

- C. Action on the Personnel Report was moved until after Executive Session.**

- D. A motion to approve the SRO contract for the 2021-2022 school year was passed.**

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

- E. A motion to approve the Elementary School Handbook for the 2021-2022 school year was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

- F. A motion to approve the High School Handbook for the 2021-2022 school year was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

- G. Policy 2700 High School Graduation Requirements was approved for first reading. This update is to keep the district policy current with state regulations.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

VII. EXECUTIVE SESSION

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to personnel and student issues at 6:20 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Roll Call Vote: Trustee Travis Christensen – Yes

Trustee Susan Jaca – Yes
Trustee Jason Knopp – Yes
Trustee Ed Smith – Yes

Motion carried.

The board recessed from Executive Session at 6:50 p.m.

B. A motion to accept the Personnel Report as presented was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

C. A motion to approve the Open Enrollment Report with acceptance of two students on academic probation was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

H. A motion to approve administrative contracts as presented, extending all contracts for 1 year, was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Roll Call Vote: Trustee Travis Christensen – Yes
Trustee Susan Jaca – Yes
Trustee Jason Knopp – Yes
Trustee Ed Smith – Yes

Motion carried.

I. A motion to extend the contract for Superintendent Adams for one year with a 3% increase in pay was passed. The board completed an evaluation of Superintendent Adams.

Motion by Trustee Travis Christensen.
Seconded by Trustee Susan Jaca.
Roll Call Vote: Trustee Travis Christensen – Yes
Trustee Susan Jaca – Yes
Trustee Jason Knopp – Yes
Trustee Ed Smith – Yes

Motion carried.

VIII. STANDING REPORTS

A. The board reviewed the Superintendent and Principal reports.

IX. MOTION TO ADJOURN AT 6:55 p.m.

Motion by Trustee Susan Jaca.
Seconded by Trustee Travis Christensen.
Vote was unanimous.