

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Regular Meeting of the Board of Trustees  
Tuesday, May 11, 2021  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Ed Smith, Jason Knopp, Susan Jaca, Travis Christensen and Megan Volkers, Superintendent Sherry Ann Adams, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Ashli Nelson, Staff members Marty Luttrell, Amanda McCain, Teresa Fugge, Marie Rockwood, Jennifer Stradley, Kelsie Peterson and Mindy Lincoln, Students Skyler Vanderzee, Emma Dillbeck, Mallory Lincoln, Ryan Stimpson and Jaxen Hackler and patron Angie Welker.

**PUBLIC PARTICIPATION**

- A. Mallory Lincoln and Emma Dillbeck** reported on Student Council activities. The group sponsored the Battle of the Sexes and the Junior High Retreat.
- B. FFA representatives Ryan Stimpson and Jaxen Hackler** reported on FFA activities. They are participating in judging contests and just completed their plant sale. The awards banquet was held and new officers were elected. Plans for state contests in Moscow are being made.

**II. CONSENT AGENDA**

**Motion to approve the Consent Agenda** was passed.

- A.** Approval of Agenda
- B.** Approval of Minutes of 4/13/2021.
- C.** Approval of previous month's bills and misc. hand checks
- D.** Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Susan Jaca.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**III. SPECIAL REPORTS**

- A. Student Numbers are consistent at 897.** No applications for open enrollment are being reviewed until August. Current numbers for Kindergarten are 41.
- B. The Board discussed the Extended Trip proposal** for the Spanish program to offer a trip to Costa Rica in the 2021-2022 school year. The concept of the student funded trip was approved.

**IV. OLD BUSINESS**

- A. A motion to approve second reading for Policies 3060, 4120, 7218, 7450P, 7455, 8605, 3805F, 3085P, 3285, 3290, 4120F, 4600, 5240, 5275, 5620, 5800, 5800P** was approved.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**V. NEW BUSINESS**

- A. Action on the Personnel Report** was moved until after Executive Session.

**B. A motion to approve Open Enrollment as presented was passed.**

Motion to approve by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**C. Business Manager Allen presented information on the 3 bids to supply propane for the district.**

A motion to approve the bid from the current provider, Amerigas, was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**D. Superintendent Adams reviewed the proposed Negotiations Agreement** which was finalized last week. Details include leadership allocation, increasing sick leave to 10 days per year, an improved definition of the workday, reimbursement for teachers covering another class, opportunity to ‘buy back’ a personal day and bonuses for staff members if more than \$200,000 is placed in the fund balance. A motion to approve the negotiations agreement for the 2021-2022 year was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**E. An extended trip request for the FFA team to travel to statewide events in Moscow** was approved.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**F. After reviewing the policy, a motion to approve 15 days of vacation for Superintendent Adams** was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**VI. EXECUTIVE SESSION**

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to personnel and student issues at 5:25 p.m.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Trustee Travis Christensen – Yes  
Trustee Megan Volkers – Yes  
Trustee Susan Jaca – Yes  
Trustee Jason Knopp – Yes  
Trustee Ed Smith – Yes

Motion carried.

The board recessed from Executive Session at 5:41 p.m.

**A. A motion to accept the Personnel Report was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**A motion to select staff member A as Classified Staff Member of the Year was approved. A motion to select staff member A as Melba High School Teacher of the Year and Staff member B as Melba Elementary Teacher of the Year was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**VII. STANDING REPORTS**

**A. The board reviewed the Superintendent and Principal reports.** Principal Forsgren reviewed plans for graduation to be held outside on the football field.

**VIII. MOTION TO ADJOURN AT 5:55 p.m.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.