

MELBA SCHOOL DISTRICT #136
Minutes of the Annual Meeting of the Board of Trustees
Tuesday, January 12, 2021
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Ed Smith. Flag salute was held.

ROLL CALL: In attendance were Trustees Ed Smith, Jason Knopp, Susan Jaca, and Megan Volkers, Superintendent Sherry Ann Adams, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Ashli Nelson, Mayor Cory Dickard, Students Josune Jaca, Hannah Moos, Brooke Bodily and MaKayla McMullen, and patrons Brecca Hipwell, Ahna Shaffer, Debi Sue Hagood and Lincoln Hagood.

II. ANNUAL MEETING

A. Election of Board Chairman and Vice Chairman - A motion to elect Ed Smith as Chairman and Jason Knopp as Vice Chairman for the coming year was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

B. Appoint a Board Clerk - A motion to appoint Beth Cole as Board Clerk was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

C. Regular Schedule of School Board Meetings - A motion to hold School Board Meetings on the second Tuesday of each month at 5:00 p.m. at the School District Office was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

D. Posting of Board Meetings – A motion to post notices of Board Meetings at the following locations was passed:

- School District Office
- District Webpage
- Melba Valley Market
- Melba Post Office
- Owyhee County Courthouse

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

E. Standing Committees – A motion to appoint Board Members to the same standing committees for the coming year was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

F. Annual meeting was adjourned at 5:17.

Minutes of the Regular Meeting of the Board of Trustees
Tuesday, January 12, 2021
Melba School District Office

I. PUBLIC PARTICIPATION

- A. Brook Bodily and MaKayla McMullen** reported on plans for upcoming BARF Week. They submitted a request to change the policy for student use of the parking lot during lunch. The Board discussed their request and suggested that they submit a written policy revision. Board members will review their information and consider the change at the February meeting.
- B. FFA representatives Josune Jaca and Hannah Moos** reported that all state contests were now being held virtually. FFA students will again be helping at the Melba Community Auction in a new capacity. They also reported that one of their FFA members was chosen to receive a “Gift of Blue” FFA jacket.
- C. Mayor Dickard discussed issues with speeding in the town.** A new stop sign will be installed at the corner of Randolph and 6th Street.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A.** Approval of Agenda
- B.** Approval of Minutes of 12/8/2020.
Approval of Amended Minutes of 11/10/2020
- C.** Approval of previous month’s bills and misc. hand checks
- D.** Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

IV. SPECIAL REPORTS

- A. Student Numbers are consistent at 867.** Dr. Adams reported that Covid numbers are low and the absence rate is 1% higher than in the previous year. Vaccines will be available for staff members next month.

V. OLD BUSINESS

- A. The facility use request from the American Legion Baseball Team was reviewed.** Superintendent Adams has requested that the field be inspected by both parties before the Legion Team takes over the field and again at the end of the season. The Athletic Director will prepare a list of items to be completed each week. A motion to approve the facility request for the American Legion Baseball program was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- B. A motion to approve Title IX Policies for second reading was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

VI. NEW BUSINESS

- A. Dr. Adams reported that Chris Coleman has been hired in the Technology Department.** The Board reviewed the proposed list of coaches for the Spring Season and passed a motion approving the coaches.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Vote was unanimous.

VII. EXECUTIVE SESSION

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to student issues at 5:53.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Roll Call Vote: Trustee Megan Volkens – Yes
Trustee Susan Jaca – Yes
Trustee Jason Knopp - Yes
Trustee Ed Smith – Yes
Motion carried.

The Board recessed from Executive Session at 6:22.

VI. NEW BUSINESS

- B. A motion to approve Student A for open enrollment was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Roll Call Vote: Trustee Megan Volkens – Abstained
Trustee Susan Jaca – Yes
Trustee Jason Knopp - Yes
Trustee Ed Smith – Yes
Motion carried.

A motion to approve Student B for open enrollment was passed.

Motion by Trustee Megan Volkens.
Seconded by Trustee Susan Jaca.
Roll Call Vote: Trustee Megan Volkens – Yes
Trustee Susan Jaca – Yes
Trustee Jason Knopp - Abstained
Trustee Ed Smith – Yes
Motion carried.

- C. Business Manager Allen presented the Bond Payment information.** This payment will be made through electronic deposit with verbal phone approval by a board member. A motion to authorize the bond payment was passed.

Motion by Trustee Megan Volkens.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

- D. Superintendent Adams reviewed the updated Athletic Plan from IHSAA.** All teams will be required to accept the plan before Melba schedules a game with that school. A motion to approve the Athletic Plan and to accept future changes made by the state was passed.

Motion by Trustee Jason Knopp.

Seconded by Trustee Megan Volkers.
Vote was unanimous.

- E. Business Manager Allen requested authorization to close the LGIP account for Health Benefits as it is not being used currently.**

Motion by Trustee Megan Volkers.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

- F. Business Manager Allen requested authorization to create an LGIP account for Device Protection and an LGIP account for Technology Refresh. A motion to approve creation of these accounts and authorization to transfer funds into these accounts was passed.**

Motion by Trustee Megan Volkers.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

- G. A motion to approve Policies 2100 Curriculum Development, 2150 Copyright, 2150P Copyright Compliance, 2210P1 Weather Related School Closure, 4105 Public Participation in Board Meetings, 4105F Request to Speak to the Board, 4210F2 Community Use of School Facilities, 4210P Facility Use Application, 4225 Equipment Usage, 8170 District Owned Vehicles, and 8235 Water Consumption/Water Bottle Policy as presented for second reading. Policy 5480 Leadership Premiums was not approved.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- H. A trip request for the Cheer Team to attend a competition at Jerome High School was approved.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

VIII. STANDING REPORTS

- A. The board reviewed the Superintendent and Principal reports.**

IX. MOTION TO ADJOURN AT 6:42 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.