

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, December 8, 2020  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Ed Smith, Jason Knopp, Travis Christensen, Susan Jaca and Megan Volkers, Superintendent Sherry Ann Adams, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Ashley Nelson and Eric Forsgren, Student Council Representatives Emmary Astle and Esther Riley and Patron Michael Waite.

**II. PUBLIC PARTICIPATION**

Student Council representatives Emmary Astle and Esther Riley reported on their recent Veterans Day commemoration and Rake up Melba. They are currently writing letters to nursing home residents and planning their WISH Christmas event.

**III. CONSENT AGENDA**

- A. Approval of Agenda
- B. Approval of Minutes of 11/10/2020
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**IV. SPECIAL REPORTS**

- A. **The Board reviewed current student numbers.**

**V. OLD BUSINESS**

There is no old business.

**VI. NEW BUSINESS**

- A. **Superintendent Adams reviewed the facility request from** the Melba/American Legion Baseball program. This request has been reviewed by Eric Clark, Casey Clark and Eric Forsgren. Dr. Adams suggested that the board provide the Legion with approval pending development of a contract with specific expectations and requirements. A motion to table the Facility Use Request until January was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous

- B. **Melba School District received two bids for the purchase of a new bus.** Transportation Supervisor Billy Dyas discussed the advantages of each bid. A motion to accept the bid from Western Mountain Bus including the Air Brake Option was passed. The Board also recommended that Mr. Dyas investigate the purchase of a used bus to transport students with special needs.

Motion by Trustee Travis Christensen.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous

- C. Dr. Adams reviewed changes in the Back-to-School Framework v2.3.** The CDC updated their guidelines, and the district modified their requirements for days of quarantine and testing. A motion to accept the new guidelines was passed.

A motion to approve by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

- D. The Board reviewed the recommended C-Series policies.** These policies deal with changes required because of the pandemic and will be in addition to current district policies. A motion to approve the additional recommended policies, with the exception of Policy 5400, was passed. These policies will expire in one year unless reapproved at the December 2021 meeting.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

Trustee Knopp proposed an amendment to the motion stating that these policies be approved for final reading.

Amendment by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

- E. Title IX Policies were reviewed for first reading.** These policies deal with sexual harassment and discrimination. Dr. Adams will function as the Title IX Coordinator. A motion to approve Policy 3085, 3085F1, 3085F2 and 3085P for first reading was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

- F. Federal law requires an annual review of Title I Policies.** Dr. Adams recommended approval of these policies with no changes. A motion to approve Title I Policies as currently published was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

## **VII. STANDING REPORTS**

- A. Superintendent, Principal and Budget Reports were reviewed.**

## **VIII. MOTION TO ADJOURN AT 5:38 p.m.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**Following the meeting David Brinkman from the Idaho School Board Association conducted a training session with the Melba School Board.**