

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, September 8, 2020  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Trustee Jason Knopp.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Jason Knopp, Susan Jaca, and Megan Volkens, Trustee Travis Christensen was available by telephone, Superintendent Sherry Ann Adams, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principal Ashley Nelson, Staff member Kelsie Petersen, Student Council Representatives Kylee Aldrich and Kelsey Rosenlund, FFA Representatives Josune Jaca and Alyvia Moffis, Student Skyler Vanderzee and Patrons Mr. and Mrs. Vanderzee..

**II. PUBLIC PARTICIPATION**

Student Council representatives Kylee Aldrich and Kelsey Rosenlund reported on their selection of “Mustang Pride” as the yearly theme for the high school, focusing on involvement and preparation. Plans are underway for Homecoming in October.

Josune Jaca and Alyvia Moffis discussed current activities for Melba’s FFA. They will be participating in a clean-up day on September 9<sup>th</sup> and are preparing for various ag contests.

**III. CONSENT AGENDA**

- A. Approval of Agenda
- B. Approval of Minutes of 8/3/2020
- C. Approval of previous month’s bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.

Roll Call Vote: Trustee Susan Jaca – Yes  
Trustee Megan Volkens – Yes  
Trustee Jason Knopp – Yes

Motion carried.

**IV. SPECIAL REPORTS**

- A. **Superintendent Adams reviewed current student numbers.** The district will be very close to their budgeted FTE.

**V. OLD BUSINESS**

There is no old business.

**VI. NEW BUSINESS**

**A. There was no Personnel Report**

- B. A motion to approve the Facility Use Request from the Owyhee Outlaws 4-H Club was passed.**

Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.

Roll Call Vote: Trustee Susan Jaca – Yes  
Trustee Megan Volkens – Yes

Trustee Jason Knopp – Yes

Motion carried.

- D. A motion to approve an Alternative Authorization for staff members Matt Haggard, Brenda Clemons and P. Erika Kim** was passed. These staff members are all in areas difficult to fill.

Motion by Trustee Susan Jaca.

Seconded by Trustee Megan Volkens.

Roll Call Vote: Trustee Susan Jaca – Yes  
Trustee Megan Volkens – Yes  
Trustee Jason Knopp – Yes

Motion carried.

- E. A motion to approve a school calendar amendment** moving Parent Teacher Conferences to November 4,5 and 6, 2020 was passed.

Motion to approve by Trustee Megan Volkens.

Seconded by Trustee Susan Jaca.

Roll Call Vote: Trustee Susan Jaca – Yes  
Trustee Megan Volkens – Yes  
Trustee Jason Knopp – Yes

Motion carried.

## **VII. EXECUTIVE SESSION**

Trustee Travis Christensen was available by phone. In accordance with Idaho Code 74-206 (1) a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to students at 5:20 p.m.

Motion by Trustee Megan Volkens.

Seconded by Trustee Susan Jaca.

Roll Call Vote: Trustee Megan Volkens – Yes  
Trustee Susan Jaca – Yes  
Trustee Travis Christensen – Yes  
Trustee Jason Knopp - Yes

Motion carried.

The Board recessed from Executive Session at 5:30 p.m.

- C. A motion to approve early graduation appeal for Student A** was passed.

Motion by Trustee Megan Volkens.

Seconded by Trustee Susan Jaca.

Roll call vote: Trustee Susan Jaca – Yes  
Trustee Megan Volkens – Yes  
Trustee Jason Knopp – Yes

Motion carried.

## **VIII. STANDING REPORTS**

- A. Superintendent, Principal and Budget Reports were reviewed.**

## **IX. MOTION TO ADJOURN AT 5:45 p.m.**

Motion by Trustee Megan Volkens.

Seconded by Trustee Susan Jaca.

Roll call vote: Trustee Susan Jaca – Yes  
Trustee Megan Volkens – Yes  
Trustee Jason Knopp – Yes

Motion carried.