

# Melba Elementary School



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Mrs. Ashli Nelson, Principal

Dear Parents and Students of Melba Elementary School,

The time has finally arrived! Tomorrow is the first day of school! Our teachers and staff have been working so hard over the last couple of weeks to finalize their classrooms and plan for an amazing school year. Let the journey begin!

Tomorrow will be full of excitement. We would like to share with you the procedures we have developed to address COVID-19 and our before school routines.

## **Students Riding the Bus to School:**

Students who are riding the bus to school will enter the north side of the building. Upon entering the building, they will be asked to sanitize their hands. Students wanting to eat breakfast will remain in the cafeteria and will follow the cafeteria procedures. Students who have already eaten breakfast will walk down the hallway and leave the building to the playground area.

## **Students Who Walk or Are Dropped Off:**

Students who walk or are dropped off by a parent can enter the building through the front office to access the cafeteria for breakfast. Students will be asked to sanitize their hands upon entering the building. Students who choose not to eat breakfast will walk directly onto the playground.

The playground is divided into 3 main areas:

- K-2 Upper Playground
- 3-4 Basketball Courts
- 5-6 Lower Playground

Playground areas will be labeled with banners. All classroom teachers will be standing in these specified areas to greet students during the first day of school. Teachers will also be wearing their bright yellow vests to increase their visibility to students. Once students enter the playground area, they will be directed towards their teacher. We are asking all parents to stay outside the gated area to help us decrease the amount of people located in one area.

We know that many students will be carrying their school supplies. For kindergarten students, we will have wagons to help carry these supplies to classrooms. If your student cannot fit all their supplies in their backpack, please provide your child with a grocery sack to carry any additional supplies.

Thank you for all of your help and support with our special day. This year will require all of us to work as a team to keep our students happy and healthy. Please let us know if you have any questions. Go Mustangs!!