

Melba Elementary School

Learners Today, Leaders Tomorrow
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www.msd136.org
Dr. Sherry Ann Adams, Principal

Friday, March 27, 2020

Dear Melba Elementary Parents,

You should have received a letter from Dr. Grover that outlined the plan for our new Melba Online Learning Environment beginning on March 30^{th} . Hopefully, you have received a phone call from your child's bus driver indicating an approximate time that a bus will be in your area to deliver meals. If your child does not ride a bus then you may pick up a meal from 11:30-12:00 in front of the elementary school.

So the next question is...how do I get started with this new learning plan? We have tried to make it as easy as possible to get started.

- On the main page of the Melba Website www.msd136.org you will find a link at the top labeled M.O.L.E., select that link.
- On the new page that opens in about the center of the page select the Elementary School button
- On the left side of the screen you will find a link for each grade level that contains information from the teachers in that grade level. This will be information on how to get your child started.
 - On the right hand side of the screen you will find shortcuts to programs that will be used frequently during the Melba Online Learning.

If your child does not remember their username and password to get logged in and/or you have not received that information from your child's teacher, please send an email to the teacher. If you have difficulties getting things up and running, please call the elementary school on Monday and we will provide some help and assistance.

Remember, this is still Spring Break – we don't expect students to be accessing or completing assignments until Monday, March 30th. However, I have heard that some parents are wanting to be prepared come Monday morning.

Thanks for all you do! Sherry Ann Adams