

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, September 10, 2019  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Ed Smith, Susan Jaca, Travis Christensen, and Megan Volkens, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principal Eric Forsgren, student council representatives Kennedy Mickelson and Abe Riley, FFA representative Taylor Lowery and advisor Kellsie Peterson, Scouts Brian Merrill, Dylan Stosich, West Hansen, and Paden Jensen, patron Tami Hansen and auditor Cassie Zattiero.

**II. PUBLIC PARTICIPATION**

Student Council representatives Kennedy Mickelson and Abe Riley reported on activities to begin the new school year. They are focusing on having a “Mustang Attitude” with a new Instagram page to improve communication. Their goal to do community service every quarter begins by partnering with the Melba Senior Center for a yard sale. Plans for Homecoming are finalized with “Destinations” as the theme.

Student Taylor Lowery displayed the FFA scrapbook and reviewed plans for the coming school year. The club has a good group of freshmen and is looking forward to competitions in dairy, foods and judging.

**III. CONSENT AGENDA**

**Motion to approve the Consent Agenda** was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 8/13/2019
- C. Approval of previous month’s bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Travis Christensen  
Vote was unanimous.

**IV. SPECIAL REPORTS**

- A. **Superintendent Grover reported that** the Elementary School has 416 students, Middle School with 156 and High School has 291 for a total enrollment of 893 students school wide.
- B. **District drawings for the Maintenance Building** are out for bid. A scout requested permission to build a pony wall with a 4’ fence on the football field. Plans will be reviewed in the next few months.

**V. OLD BUSINESS**

There was no old business.

**VI. NEW BUSINESS**

- A. **Cassie Zattiero from Bailey and Company** reviewed the audit report for 2018-2019. Dr. Grover commended Ms. Allen and Mrs. Engle for their excellent work. A motion to accept the audit as presented was passed.

Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

- B. An extended trip request for the Volleyball team was approved** with the stipulation that two adult chaperones be provided.
- Motion to approve by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- C. A motion to approve the Open Enrollment report as presented was passed.**
- Motion to approve by Trustee Travis Christensen.  
Seconded by Trustee Megan Volkens.  
Vote was unanimous.
- D. A motion to approve Alternate Authorization for Kellsie Peterson** in Botany and Zoology was passed. Superintendent Grover added that Mrs. Peterson is attending a welding training at Western Trailers.
- Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.
- E. A motion to approve Policy 1100 was passed.**
- Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- F. A motion to approve Policy 3563 was passed.**
- Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- G. A motion to approve Policy 4530 was passed.**
- Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- H. A motion to approve Policies 5100, 5100P, 5105, 5220, and 5390 was passed.**
- Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- I. A motion to approve Policies 7400, 7400P4, 7405, 7405P, 7408, and 7409 was passed.**
- Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- J. A motion to approve Policy 8230 and 9100 was passed.**
- Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- K. The district received a bid from Mobile Home Locaters** for the mobile home located on the bus lot. A motion to accept the bid was passed.

Motion to approve by Trustee Megan Volkers.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**VII. PERSONNEL REPORT**

**No Personnel Report was presented.**

**VIII. STANDING REPORTs**

**A. The board reviewed the Superintendent and Principal reports.** Superintendent Grover discussed the prospect the district has to work with Western Trailers on a training program, internships and job opportunities for our students. He is also discussing a training program with Drake Mechanical.

**IX. MOTION TO ADJOURN AT 6:00 p.m.**

Motion to approve by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.