

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Tuesday, May 14, 2019
Melba School District Office

I. CALL TO ORDER at 5:00 by Chairman Ed Smith. Flag salute was held.

ROLL CALL: In attendance were Trustees Ed Smith, Megan Volkens, Susan Jaca, and Jason Knopp, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Sherry Ann Adams and Eric Forsgren, Student Hudson Cole and patron Jennifer Cole.

II. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

A. Approval of Agenda

A motion to amend the agenda to include Item Q. Disposal of school property was passed.

Motion by Trustee Megan Volkens
Seconded by Trustee Jason Knopp
Vote was unanimous.

- B. Approval of Minutes of 4/9/2019**
- C. Approval of previous month's bills and misc. hand checks**
- D. Approval of Elementary, Jr/Sr High financial reports**

Motion to approve by Trustee Megan Volkens.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

III. SPECIAL REPORTS

- A. Student Numbers are staying consistent.** The Board discussed growth in the district.
- B. Superintendent Grover reported on facility improvements.** The announcer's booth on the football field is in the final stages and work on the track should begin May 25, 2019. It will be ready for use by the 4th of July, but will require extra protection for any vehicle traffic.

IV. OLD BUSINESS

There was no old business at this time.

V. NEW BUSINESS

- A. Hudson Cole requested permission to paint a map of the United States** on the elementary playground as part of his Eagle Project. A motion to approve the request was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Vote was unanimous.

- B. A motion to approve the Open Enrollment report including all pending Kindergarten requests was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.

Vote was unanimous.

C. A motion to approve a facility request from the Melba 4th of July Committee was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

D. A motion to approve a facility request from the Melba Little League was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

E. A motion to approve a facility request from Cathy and Jadeyn Fong for a Zumba class was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

F. A motion to approve an extended trip request from the Cheer group was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

G. Dr. Grover discussed working with the teacher negotiation team and the plan for the career ladder in the future. A motion to approve negotiations for the 2019-2020 school year was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

H. A new classified salary schedule was presented. Superintendent Grover researched pay scales in other districts and felt this was an equitable plan. A motion to approve the salary schedule was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

I. Business Manager Allen received two responses on the propane bid. A motion to accept the flat per gallon price from Amerigas was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

J. Dr. Grover recommended the district initiate a Health Service Fund to help reimburse staff for out-of-pocket medical expenses. This was discussed in the teacher negotiations and would be added to each year. A motion to set up a Health Service Fund was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

K. A motion to open an LGIP account to hold health service funds and to transfer general fund dollars in the amount of \$15,000 to this account was passed.

Motion by Trustee Megan Volkers.

Seconded by Trustee Jason Knopp.
Vote was unanimous.

VI. EXECUTIVE SESSION

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to personnel at 5:24.

Motion by Trustee Megan Volkens.
Seconded by Trustee Jason Knopp.
Roll Call Vote: Trustee Jason Knopp – Yes
Trustee Susan Jaca – Yes
Trustee Megan Volkens - Yes
Trustee Ed Smith – Yes
Motion carried.

The Board recessed from Executive Session at 5:32.

L. A motion to approve certified staff member B as Elementary Teacher of the Year and staff member D as Junior-Senior High School Teacher of the Year was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

M. A motion to approve classified staff member A as Staff of the Year was passed..

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.

N. A motion to approve Extended Trip Request for Volleyball was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Vote was unanimous.

O. No action on the Personnel Report.

Q. A motion to dispose of the double-wide trailer by the bus area according to policy was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Vote was unanimous.

VII. STANDING REPORTS

A. The board reviewed the Superintendent and Principal reports.

VIII. MOTION TO ADJOURN AT 6:00 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Susan Jaca.
Vote was unanimous.