

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees - Amended
Tuesday, June 13, 2017
Melba School District Office

- I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Ed Smith, Mary Huff, Megan Volkens, Travis Christensen and Jason Knopp, Trustee Elect Susan Jaca, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk, Beth Cole, Principals Eric Forsgren and Sherry Ann Adams, Counselor Bob Lenz and Patron Cindy Hill.

PUBLIC BUDGET HEARING

III. SPECIAL REPORTS

- A. Business Manager Allen presented the 2016-2017 Amended Budget,** highlighting fund changes. The general fund is based on 42 student units and the year ended with 43 units, providing an increase in revenue. The budget anticipated a need for \$211,000 from the fund balance, but actual monies from that fund were only \$54,857.
- B. Ms. Allen then discussed the proposed 2017-2018 Budget.** An increase in salaries reflects the hire of an additional teacher in the elementary and one in the high school. The district has worked to bring local salaries in line with the state salary schedule and this requires an increase in funding. Student units are projected at 42.5 units.

IV. NEW BUSINESS

- A. A motion to accept the amended budget for fiscal year 2016-2017 as presented was passed.**

Motion to approve by Trustee Justin Knopp.
Seconded by Trustee Megan Volkens.
Motion carried.

- B. A motion to approve the proposed budget for fiscal year 2017-2018 as presented was passed.**

Motion to approve by Trustee Justin Knopp.
Seconded by Trustee Megan Volkens.
Motion carried.

REGULAR BOARD MEETING

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- C.** Approval of Agenda
D. Approval of Minutes of 5/9/2017
E. Approval of Bills of 6/13/2017 and misc. hand checks
F. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Justin Knopp.
Seconded by Trustee Megan Volkens.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkens – Yes
Trustee Huff – Yes

Motion carried.

IV. SPECIAL REPORTS

- A. **Superintendent Grover reported that the parking lot and playground work** is scheduled to be completed by the end of the month. He invited Board Members for a tour of the progress after the meeting.
- B. **The Board discussed the 5000 Section of the policy book covering Personnel.**
- C. **Principal Forsgren presented the proposal to change the Dance Team and Cheer Team to a Spirit Squad** with one Head Coach and an Assistant Coach. The Board considered the public concern over the change and the requirements for being part of the Spirit Squad. A motion to approve the second reading of the proposal was made by Trustee Knopp. Trustee Volkens called for discussion and requested a concise document outlining the change and the requirements for each participant. The motion received a second and Trustee Volkens called for a roll call vote.

Motion by Trustee Jason Knopp
Seconded by Trustee Mary Huff
Roll Call Vote: Trustee Christensen – Yes
Trustee Huff – Yes
Trustee Volkens – Yes
Trustee Knopp – Yes
Trustee Smith - Yes

V. OLD BUSINESS

- A. **A motion to approve second reading of the 5000 Section of the Policy Book** was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkens.
Vote was unanimous.

VI. NEW BUSINESS

- A. **A motion to approve the Contractor payment** was passed.

Motion to approve by Trustee Justin Knopp.
Seconded by Trustee Mary Huff.
Vote was unanimous.

- B. **No Architect payment was submitted.**

- C. **Open Enrollment report** was approved as presented.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Mary Huff.
Vote was unanimous.

- D. **Dr. Grover presented results of teacher negotiations.** Discussions went well with teacher salaries being brought into line with the State Salary Schedule, insurance increases absorbed and one personal day given to each employee. A motion to approve the negotiation package was passed. Trustee Volkens requested a roll call vote.

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen
Roll Call Vote: Trustee Christensen – Yes
Trustee Huff – Yes
Trustee Volkens – Yes
Trustee Knopp – Yes
Trustee Smith - Yes

E. A motion to freeze coaching salaries for the next fiscal year was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Mary Huff.
Vote was unanimous.

F. A motion to approve the facilities request for a Basketball Camp was passed.

Motion to approve by Trustee Travis Christensen.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

G. A motion to approve the hiring of Juan Colunga as PE Teacher and Football Coach was passed.

Motion by Trustee Justin Knopp.
Seconded by Trustee Mary Huff.
Vote was unanimous.

H. A motion to approve hiring a 6th Grade Elementary teacher was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

I. A motion to approve hiring a Junior High Science teacher was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

J. A motion to approve changes to the Melba High School Handbook was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

K. A motion to approve the Personnel Report as presented was passed.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

VI. STANDING REPORTS

A. The board reviewed Principal and Financial reports for the month.

VII. MOTION TO ADJOURN AT 6:20 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.