

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, July 12, 2016  
Melba School District Library

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- I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Ed Smith, Megan Volkens, and Jason Knopp, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, and LKV Architect Amy VanOcker.

**III. CONSENT AGENDA**

**Motion to approve the Consent Agenda** was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 6/1/2016
- C. Approval of Bills of 7/12/2016 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Megan Volkens.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

**IV. SPECIAL REPORTS**

- A. **Amy VanOcker reported that the project is moving along.** They are consulting with Mr. Hayes on the stucco and other items needing repair. A redesign of the parking lot is being prepared to avoid the rocky area and improve sub surface drainage. Dr. Grover added that 5' sidewalks in front of the old district office building will be handled by Leavitt and Associates.
- B. **Trustee Knopp requested suggestions for resolutions for ISBA to consider.** He also discussed the 'Stand up 4 Idaho' program and a picture was taken for the ISBA website.
- C. **Superintendent Grover informed the board that he would be attending the IASA Leadership Conference August 3-5.**
- D. **Student numbers are staying consistent** with a small Kindergarten enrollment anticipated for next year.

**V. NEW BUSINESS**

- A. **A motion to approve the June Contractor Payment was passed.**

Motion by Trustee Megan Volkens.  
Seconded by Trustee Jason Knopp.  
Roll Call Vote: Megan Volkens – Yes  
                    Jason Knopp – Yes  
                    Ed Smith – Yes

Motion Carried

- B. **A motion to approve the June Architect Payment was passed.**

Motion by Trustee Megan Volkens.  
Seconded by Trustee Jason Knopp.  
Roll Call Vote: Megan Volkens – Yes  
                    Jason Knopp – Yes  
                    Ed Smith – Yes

Motion Carried.

**C. A motion to approve the Open Enrollment report as presented, was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Megan Volkers – Yes  
Jason Knopp – Yes  
Ed Smith – Yes  
Motion Carried.

**D. A new Special Education teacher was hired.** She is working with the Teachers for America program and is from Vermont. She will complete her education at Boise State in the coming year. A motion to approve her employment was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Jason Knopp.  
Roll Call Vote: Megan Volkers – Yes  
Jason Knopp – Yes  
Ed Smith – Yes  
Motion carried.

**E. The board discussed the need for a shop pickup.** Dr. Grover explained that the transmission is out of the current pickup and they are looking for a single cab, 4WD. A motion to approve the purchase of a used 4WD shop truck with less than 100,000 miles at a cost of no more than \$15,000 was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Megan Volkers – Yes  
Jason Knopp – Yes  
Ed Smith – Yes  
Motion Carried.

**F. A motion to approve the sale of the old pickup for scrap value was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Megan Volkers – Yes  
Jason Knopp – Yes  
Ed Smith – Yes  
Motion Carried.

**VI. STANDING REPORTS**

- A. The board reviewed Principal and Financial reports for the month. Superintendent Grover** added that congratulations were offered to Eric Clark and the Maintenance crew for their hard work in preparing the school for the Smith funeral. The board discussed the market value of the school property south of Melba compared to the appraised value. No action was taken.

**VII. MOTION TO ADJOURN AT 5:40 p.m.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.