

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, April 10, 2018  
Melba School District Office

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- I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Ed Smith, Travis Christensen, Susan Jaca, and Megan Volkers, Superintendent Andy Grover, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Sherry Ann Adams.
- III. CONSENT AGENDA**
- Motion to approve the Consent Agenda** was passed.
- A. Approval of Agenda
  - B. Approval of Minutes of 3/13/2018
  - C. Approval of Bills of 4/10/2018 and misc. hand checks
  - D. Approval of Elementary, Jr/Sr High financial reports
- Motion to approve by Trustee Megan Volkers.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- IV. SPECIAL REPORTS**
- A. Sidewalk construction is progressing slowly.
  - B. Student numbers are holding steady and plans for the 2018-2019 school year are being based on those numbers.
- V. OLD BUSINESS**
- A. **A motion to approve second reading of Policy Section 4000 Community Relations was passed.**
- Motion by Trustee Megan Volkers.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.
- VI. NEW BUSINESS**
- A. **Superintendent Grover reported the official closing of the Architect and Contractor contracts.** The district is holding \$1000 until completion of the water filter issue and some small projects. A motion to approve the architect payment was passed.
- Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.
- B. **A motion to approve the contractor payment was passed.**
- Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.
- C. **A motion to approve the Open Enrollment report as presented was passed.**
- Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.

Vote was unanimous.

**D. A motion to change the date of the June Board meeting to June 5, 2018 and the July Board meeting to July 3, 2018 was passed.**

Motion by Trustee Susan Jaca.  
Seconded by Trustee Megan Volkers  
Vote was unanimous.

**E. The Board reviewed two bids received for propane, diesel and unleaded fuel. A motion to accept the low bid on all three items was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**F. A motion to approve an extended trip request for the Health Occupation class was passed.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**G. Dr. Grover presented a proposed drawing to change the entrance to the high school building.** Leavitt and Associates prepared a proposal for a new, safer front entrance. The board approved the design of the project and further investigation. Dr. Grover added that he received a request for permission to build an entry gate for the softball field as an Eagle Project. He agreed, but the scout will have to raise the funds for the project.

Motion by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**H. A motion to approve a Facility Use Request from the Melba Olde Tyme 4<sup>th</sup> of July was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**VII. EXECUTIVE SESSION**

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to personnel issues at 5:35.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Susan Jaca.  
Roll Call Vote: Trustee Volkers – Yes  
Trustee Jaca – Yes  
Trustee Christensen - Yes  
Trustee Smith – Yes  
Motion carried.

The Board recessed from Executive Session at 5:50.

**I. A motion to approve the Personnel Report as presented was passed.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**VIII. STANDING REPORTS**

**A. The board reviewed the Superintendent and Principal reports.**

**IX. MOTION TO ADJOURN AT 6:00 p.m.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Motion carried.