

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, February 12, 2019  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Ed Smith, Travis Christensen, Susan Jaca, and Jason Knopp, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Elementary Principal, Sherry Ann Adams, Secondary Principal Eric Forsgren, Teacher Mindy Lincoln, Student Council Members Camille Bangerter, Quinton Hill, Laci Cole, community members Jason Stimpson, Mike Waite, and Jeff Sessions.

**II. CONSENT AGENDA**

**Motion to approve the Consent Agenda** was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 1-08-2019
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**III. SPECIAL REPORTS**

- A. **Student Numbers are slightly higher,** both the Elementary and Secondary schools received new students this date.
- B. **State of the Melba School District was presented.** Andy Grover presented followed by Dalelyn Allen, Business Manager, who gave a budget update. Sherry Ann Adams, Elementary Principal reported on the data gathered through testing. Eric Forsgren, Secondary Principal, reported data for testing and dual credit statistics.
- C. **School Board Training.** Trustee Jason Knopp reported on the training that he and Andy Grover, Superintendent have been giving to other school districts. Jason Knopp asked the current board if they would like to have some training. Jason Knopp suggested it would be good to go through the process of a Board Assessment by evaluating each other and themselves as Board Members.
- D. **Website is live.** Andy Grover reported the website was up and live. The technology department will continue to make progress and updates on the web page.
- E. **Student Council.** Student council members gave a presentation to the board on their recent activities. The Pep Busses have been popular and successful to get students to attend away sporting activities.

**IV. NEW BUSINESS**

**A. Motion to approve the extended trip request for Art was made and passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**B. Motion to approve the extended trip request for BPA was made and passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**C. Motion to approve the Legion baseball facility use request was passed with the following additional stipulations:**

1. The insurance to list Melba School District
2. The locker rooms are not to be used by the Legion Baseball team
3. The MSD baseball equipment is not to be used by the Legion Baseball Team with the exception of the Big Boy Backstop.
4. May use concession stand once school is out of session.
5. Fee of \$1500 – No objections to donations being made in lieu of fee
6. The grounds to be checked by Athletic Director, Casey Clark and Maintenance Supervisor, Eric Clark.
7. Any repairs must be made by a licensed professional and facilities restored to original condition. (Patches or makeshift repairs are not acceptable)
8. Three Violations of Contract/Agreement will result in the termination of said Contract or Agreement

Motion by Trustee Jason Knopp  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**D. Motion to approve the Owyhee County Sheriff's facility use request was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**E. Motion to approve the Melba Little League's facility use request was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

**F. Motion to approve first reading of Policy 3530 Suicide was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Susan Jaca.  
Vote was unanimous.

**G. Line item G, Superintendent contract, was passed and to be taken back up out of order.**

**H. Motion to approve and deny the Open Enrollment as presented was passed.**

Motion by Trustee Jason Knopp  
Seconded by Trustee Travis Christensen  
Vote was unanimous

**I. Motion to approve Alternative Authorization for Kellsie Peterson was passed.**

Motion by Trustee Travis Christensen  
Seconded by Jason Knopp.  
Vote was unanimous.

**J. Motion to approve early release on Thursday, February 14, 2019 was passed.**

Motion by Trustee Travis Christensen  
Seconded by Jason Knopp.

Vote was unanimous.

**K. Motion to approve Senior Project facility use request for Monday, February 18, 2019 was passed with the condition the student is to arrange to have building opened.**

Motion by Trustee Travis Christensen  
Seconded by Jason Knopp.  
Vote was unanimous.

**V. EXECUTIVE SESSION**

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for discussing matters pertaining to personnel issues at 6:40 p.m.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Roll Call Vote: Trustee Jason Knopp – Yes  
Trustee Susan Jaca – Yes  
Trustee Travis Christensen - Yes  
Trustee Ed Smith – Yes  
Motion carried.

The Board recessed from Executive Session at 6:55 p.m.

**G. Line Item G was taken back up out of order. A motion to extend the superintendent contract for one year was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

**VI. STANDING REPORTS**

**A. The board reviewed the Superintendent and Principal reports.**

**VII. MOTION TO ADJOURN AT 7:05 p.m.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Jason Knopp  
Vote was unanimous.