

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, September 11, 2018  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Ed Smith, Susan Jaca, and Jason Knopp, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principal Sherry Ann Adams, Transportation Supervisor Billy Dyas, Students Mark Stradley and Tim Reinerston, Staff members Kelsie Peterson and Mindy Lincoln, patrons Spencer and Jan Crossland, Chantel Sharp, Bonnie Forsgren.

**II. CONSENT AGENDA**

**Motion to approve the Consent Agenda** was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 8/14/2018.
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Susan Jaca.  
Seconded by Trustee Jason Knopp.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

**III. PUBLIC PARTICIPATION**

Student Council representatives Mark Stradley and Tim Reinerston reported that their back to school activities have been very successful. Their theme for the year is Unity. Homecoming is next week and is well planned. President Stradley added that their year-long project is to raise money for a sound system for the gym.

**IV. SPECIAL REPORTS**

- A. Student numbers are high, with current enrollment at 872. That is an increase of almost 50 students this year.
- B. Dr. Grover presented a list of possible projects for the district. He asked the board to review the list and rank the projects by need. When priorities are determined a budget can be prepared and the board can proceed with some improvements.

**V. OLD BUSINESS**

- A, **A motion to approve Policy 5270, Personal Conduct, for second reading** was approved.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

**VI. NEW BUSINESS**

- A. **A motion to approve the use of Fund Balance dollars** for track repair and a maintenance building was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

- B. The Board reviewed options and costs for repairing the track.** Trustee Knopp pointed out that repairs were necessary if Melba wanted to host any meets. A motion to re-top and repair the track was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

- C. No resolutions were presented.**

- D. A motion to approve the Open Enrollment report as presented was passed.**

Motion by Trustee Susan Jaca.  
Seconded by Trustee Jason Knopp.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

- E. The Board discussed changes to Bus Route #40. Transportation Supervisor Billy Dyas** explained that due to increased student numbers they had to move students on Melba Road to a new route. The route is designed to allow students who are first on the bus to be first off the bus after school. Jan Crosland requested permission to move her children to a new bus stop, to eliminate a 7:00 a.m. pick up. A motion to approve the route change was passed.

Motion by Trustee Susan Jaca.  
Seconded by Chairman Ed Smith.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes (His children are on this route)  
Chairman Smith - Yes

- F. A motion to approve a Facility Request from St. Joseph's Church was approved.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

- G. Superintendent Grover presented a proposal for a Maintenance Shop building.** After discussion a motion was made to approve the purchase, not to exceed \$86,000 including permits.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

- H. The Board reviewed the proposed Extra Duty Pay Scale recommended** by Athletic Director Casey Clark and Principal Forsgren. This pay scale will be reviewed every 5 years. A motion to approve the

proposed Extra Duty Pay Scale for first and second reading was passed. The pay scale will be effective immediately with some staff members 'grandfathered in'.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

- I. A motion to approve an extended trip request for the wrestling team to travel to the Weiser Tournament was passed.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

- J. A motion to approve an extended trip request for FFA to attend Ag Days at Moscow was passed.**

Motion by Trustee Susan Jaca.  
Seconded by Trustee Jason Knopp.  
Roll call vote: Trustee Jaca – Yes  
Trustee Knopp – Yes  
Chairman Smith - Yes

**VII. STANDING REPORTS**

- A. The board reviewed the Superintendent and Principal reports.**

**VIII. MOTION TO ADJOURN AT 6:10**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Susan Jaca.  
Motion carried.