

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Wednesday, June 1, 2016
Melba High School Library

- I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Ed Smith, Mary Huff, Megan Volkens, and Travis Christensen, Trustee Knopp was available on speaker phone, Superintendent Andy Grover, Principals Sherry Ann Adams and Eric Forsgren, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, and LKV Architect Wayne Thowless.

BUDGET PRESENTATION
Fiscal Year July 1, 2016 – June 30, 2017

Business Manager Allen reviewed the Amended 2015-2016 Budget based on 43.09 actual units, showing the remaining fund balance. The 2016-2017 budget will require \$211,000 from the fund balance. The new budget is based on 42 units. An increase of 9% in health care insurance costs and the change in the ability to charge student fees has required additional funding. The board reviewed General Fund, Special Funds and Fund Balance. They commended Ms. Allen for her excellent presentation.

A motion to accept the 2015-2016 Adjusted Budget was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

A motion to accept the 2016-2017 Proposed Budget was passed.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A.** Approval of Agenda
- B.** Approval of Minutes of 5/10/2016
- C.** Approval of Bills of 6/1/2016 and misc. hand checks
- D.** Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Megan Volkens.
Seconded by Trustee Mary Huff.
Vote was unanimous.

IV. SPECIAL REPORTS

- A. Wayne Thowless reported that good progress in being made on the new elementary school.** They have revised the parking lot design to avoid problems with rocks. The pay request has been reviewed and with this payment the budget is a little over 50% spent. He felt the building was 65% complete and they are anticipating an October 1 completion date for Phase 1 and a January 4 completion date for Phase 2.
- B. Trustee Knopp reported that the ISBA is offering to work with the districts on a policy update.**
- C. Principal Forsgren introduced the new high school Administrative Assistant, Shanna Nelson.**

D. Student numbers are staying consistent with a small Kindergarten enrollment anticipated for next year.

V. OLD BUSINESS

A. A motion to approve the second reading of Personal Leave Policy #465 was passed.

Motion to approve by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

VI. NEW BUSINESS

A. A motion to approve the May Contractor Payment was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous.

B. A motion to approve the May Architect Payment was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous

C. A motion to approve all Open Enrollment applications, including student #4, was passed.

Motion by Trustee Travis Christensen
Seconded by Trustee Mary Huff.
Vote was unanimous.

E. The Board discussed changes to the price of school lunches. Elementary lunches will remain the same and prices for the Junior/Senior High School would increase to \$2.00. Free breakfast for all students will be available next year. A motion to approve the change was passed.

Motion to Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

F. A new elementary PE teacher and a new high school math teacher were approved for hiring. Principal Forsgren added that David Lenz has been hired as the girls basketball coach.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

VII. EXECUTIVE SESSION

In accordance with Idaho Code 74-201 through 74-208, a motion was made to recess into executive session for the purpose of discussing matters pertaining to personnel at 6:10 p.m.

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Roll call vote: Travis Christensen – Yes
Mary Huff – Yes
Megan Volkers – Yes
Jason Knopp – Yes
Ed Smith – Yes

The Board recessed from Executive Session at 6:50.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.

VIII. STANDING REPORTS

A. **The board reviewed Principal and Financial reports for the month.**

IX. MOTION TO ADJOURN AT 6:55 p.m.

Motion by Trustee Travis Christensen.
Seconded by Trustee Mary Huff.
Vote was unanimous.