

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Tuesday, May 10, 2016
Melba School District Office

- I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Ed Smith, Mary Huff, Megan Volkens, and Jason Knopp, Superintendent Andy Grover, Principals Sherry Ann Adams and Eric Forsgren, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Students Rylan Manzer, Sam Monson and Dallin Forsgren.

Student Council representatives reported that elections for next year's officers have been held and the new staff is already planning for the 2016-2017 school year. Rylan Manzer added that they are looking forward to hosting the board members next week.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 4/12/2016
- C. Approval of Bills of 5/10/2016 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Mary Huff.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

IV. SPECIAL REPORTS

- A. **Superintendent Grover reported that visible progress is being made on the elementary school.** It should be enclosed by the end of May and they are predicting an October 1 completion date. He invited board members to view sample furniture for the classrooms.
- B. **Trustee Knopp reported that the ISBA** is working on a traveling mascot to support 'Stand-Up Idaho'. They are also preparing by-law changes for this fall. He suggested that the district consider the board training offered by the School Board Association.
- C. **Superintendent Grover reported that Newsweek has awarded the Bronze award to Melba School District.** This award signifies that Melba is in the top third of the state of Idaho and one of only 3 small schools to be recognized. The honor is based on student to teacher ratio, test scores, and graduation rate.
- D. **Student numbers are staying consistent** with a small Kindergarten enrollment anticipated for next year.
- E. **Trustees were invited to participate in School Board Day in the school on May 17, 2016.** Board members will review their schedules and visit the schools on Monday or Tuesday.

V. NEW BUSINESS

- A. **A motion to approve the April contractor payment on the new elementary school was passed.**

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Mary Huff.
Vote was unanimous.

B. A motion to strike Item B. Dis/Approve April Architect Payment from the agenda was passed.

Motion by Trustee Megan Volkers.
Seconded by Trustee Mary Huff.
Vote was unanimous.

C. A motion to approve January 2, 2017 as part of New Years holiday was passed.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

D. The negotiations team met and approved a proposal for the 2016-2017 school year. The 9 ½% increase in health insurance will be covered by the district, and Melba will stay with the teacher ladder salary schedule. A motion to approve the proposal as presented was passed.

Motion by Trustee Jason Knopp
Seconded by Trustee Mary Huff.
Vote was unanimous.

E. First reading of the Personal Leave policy was approved.

Motion to Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

F. Open Enrollment report was approved as presented.

Motion by Trustee Jason Knopp
Seconded by Trustee Mary Huff.
Vote was unanimous.

G. Principal Forsgren presented proposed changes to the junior/senior high school handbook. A new intervention time to provide tutoring for struggling students will be included with lunch. Break will be eliminated, but breakfast will be offered before school starts. The Board approved the new handbook.

Motion by Trustee Jason Knopp
Seconded by Trustee Megan Volkers.
Vote was unanimous.

I. A motion to freeze coaches pay for the 2016-2017 year was approved. Superintendent Grover is working on a new salary schedule for coaches.

Motion by Trustee Jason Knopp
Seconded by Trustee Mary Huff.
Vote was unanimous.

J. A trip request for FCCLA to travel to San Diego, California for their national convention was approved.

Motion by Trustee Mary Huff
Seconded by Trustee Megan Volkers.
Vote was unanimous.

K. Only one bid for new 'short throw' projectors for the elementary school was received. A motion to accept that bid was passed.

Motion by Trustee Jason Knopp
Seconded by Trustee Megan Volkers.

Vote was unanimous.

- L. No bids for diesel and gasoline were received.** Dr. Grover is checking with the state about getting discounted gas cards that could be used at the Melba Valley Market pumps. A motion to table a decision on fuel until the June meeting was passed.

Motion by Trustee Jason Knopp
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- M. Bids for new carpet were considered.** A motion to accept the low bid was passed.

Motion by Trustee Jason Knopp
Seconded by Trustee Megan Volkers.
Vote was unanimous.

Repairs to the HVAC system will also be necessary, using next year's maintenance funds. The Board discussed the existing system and previous repairs. A motion to table a decision on this until the June meeting was approved.

Motion by Trustee Jason Knopp
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- N. A motion to continue the district's current relationship with Bailey and Company for the annual audit was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

VI. EXECUTIVE SESSION

In accordance with Idaho Code 74-201 through 74-208, a motion was made to recess into executive session for the purpose of discussing matters pertaining to personnel at 6:05 p.m.

Motion by Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Roll call vote: Mary Huff – Yes
Megan Volkers – Yes
Jason Knopp – Yes
Ed Smith – Yes

The Board recessed from Executive Session at 6:25.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- O. A motion to approve the new Athletic Director was passed.**

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

- P. A motion to approve the Personnel Report**, including the new 3rd grade teachers was passed. A decision on the Elementary PE job will be tabled until next month.

Motion by Trustee Jason Knopp.
Seconded by Trustee Mary Huff.
Vote was unanimous.

Q. A motion to approve Teacher 1 as Teacher of the Year for 2016 was passed

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Vote was unanimous.

R. A motion to approve Employee 1 as Classified Staff of the Year for 2016 was passed

Motion by Trustee Mary Huff.
Seconded by Trustee Jason Knopp.
Roll Call Vote: Mary Huff – Yes
Megan Volkens – abstained
Jason Knopp – Yes
Ed Smith - Yes

VII. STANDING REPORTS

A. The board reviewed Principal and Financial reports for the month.

VIII. MOTION TO ADJOURN AT 6:45 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkens.
Vote was unanimous