

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Tuesday, April 11, 2017
Melba School District Office

I. CALL TO ORDER at 5:00 by Trustee Mary Huff. Flag salute was held.

II. ROLL CALL: In attendance were Trustees Mary Huff, Megan Volkens, and Jason Knopp, Trustee Christensen joined the meeting by phone for Items G and H, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Principals Eric Forsgren and Sherry Ann Adams, Technology Director Mark Thayer, Art Teacher Crystal Myers, students Tinsley Christensen, Madyson Alder, Michael Zeyer, Lancey Robbins, Lynae Richardson, Kyler Newel, Coy Wilson, and Ethan Williams, patrons James Newell, Heidi Williams, Robyn Richardson, Lynaii Dygert, and Cindy Hill.

Michael Zeyer reported that the Student Council just finished a successful junior high retreat and was looking forward to Prom on April 22, 2017. The dance will be held at the Kuna Event Center.

Ms. Myers and art students who recently returned from a trip to Europe reported on their tour. They visited cathedrals, museums, tourist attractions and gelato shops. They thanked the board for allowing them to have this experience.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 3/14/2017
- C. Approval of Bills of 4/11/2017 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Justin Knopp.
Seconded by Trustee Megan Volkens.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkens – Yes
Trustee Huff – Yes

Motion carried.

IV. SPECIAL REPORTS

- A. **The parking lot and playground work** is scheduled to be completed by the end of April.
- B. **Superintendent Grover reported that only one candidate** filed for the position of Trustee in Zones 1 and 5. He welcomed new board member Susan Jaca, Zone 5 and incumbent Jason Knopp, Zone 1.
- C. **The Board congratulated Sherry Ann Adams on completion of her Doctorate Degree.** She thanked them for their support in completing this goal.
- D. **The district received an offer on the 8 acre property south of town of \$100,000.** The buyer is currently investigating city water options. Discussion with the Melba Fire Department on a ‘swap’ has not been conclusive. The Fire Commissioners meet on Thursday evening and Mr. Grover suggested the board wait on a final decision until that meeting. Trustee Knopp expressed concern over the timing of the construction of a new fire department.
- E. **The replacement of a heater in the Junior High gym was discussed.** The original bid for replacement was \$201,000 and scheduled to be done with the cost split between two fiscal years. If the district continues with this plan it will require \$30,000 from the fund balance. Mr. Grover explained that there is not a requirement for maintenance investment this fiscal year and suggested that the

project be postponed until the 2018-2019 school year. Other maintenance projects could use the available funds without using the fund balance. The board recommended this time frame be adopted.

F. Policy Section 2000 was reviewed.

G. Student numbers are consistent, with a small Kindergarten registration for next year.

V. OLD BUSINESS

A. A motion to approve Section 2000 of the policy manual as presented was passed.

Motion to approve by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

VI. NEW BUSINESS

A. A motion to approve the Contractor payment was passed.

Motion to approve by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

B. Open Enrollment report was approved as presented, with the addition of students 20, 21, 24.

Motion to approve by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

C. A motion to accept the offer on the 8 acre parcel, pending the decision of the Fire Department at the April 13, 2017 meeting was passed.

Motion by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – No
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

D. The Board of Trustees finds that the time for declarations of candidacy has expired and only one qualified candidate has been nominated for the position of Trustee from Zone 1. It was moved that the Board declare Jason Knopp as the elected Trustee in Zone 1.

Motion by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Abstain
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- E. The Board of Trustees finds that the time for declarations of candidacy** has expired and only one qualified candidate has been nominated for the position of Trustee from Zone 5. A motion was made that the Board declare Susan Jaca as the elected Trustee in Zone 5.

Motion to approve by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- F. Principal Forsgren presented a proposal to change the Dance Team program at Melba High School.** This would combine the cheer and dance team into a spirit squad that would train together and could perform together or separately. Ms. Jones, the current Cheerleading Advisor, felt this would help build both teams. Patron Cindy Hill expressed her concern that this change would damage the dance team and not provide the desired results. Patron Lanaii Dygert added that they are very different programs and did not feel this was in the best interest of the students. The Board expressed concern that both teams would not be able to compete at the state level and requested that Mr. Forsgren research the proposal and ask Ms. Jones to attend the next meeting. A motion to table action on this issue was passed.

Motion by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- G. Diesel fuel bids were reviewed.** Business Manager Allen explained that the invitation to bid also included a multi-year option. Valleywide, the current provider, has been very satisfactory and as the only bidder she recommended this bid be accepted. The district has the choice to use the multi-year preference or not. A motion to accept the Valleywide diesel fuel bid was passed.

Motion by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Christensen - Yes
Trustee Huff – Yes

Motion carried.

- H. Propane bids were reviewed.** Ms. Allen pointed out the advantages of the fixed cost offer and the option of the flat rate price. A motion to accept the Amerigas bid for a flat price was passed.

Motion by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Christensen - Yes
Trustee Huff – Yes

Motion carried.

- I. Bids for fiber for the district were reviewed.** Technology Director Thayer listed some of the concerns in the district and the need for better service to the District Office. This proposal could eliminate Century Link and allow the district to own the fiber. Because this service will be provided to students, the district will qualify for E-Rate. He recommended accepting the ACS bid. A motion to accept the ACS bid was passed.

Motion by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- J. Four bids for Internet/VoIP services were reviewed.** Mr. Thayer discussed the current level of service and the need for increased ability. He recommended accepting the Tek-Hut proposal, Option 3 with a 3 year renewal. Tek-Hut also provides a filtering management system that will allow the district to eliminate a contract for an outside filtering company. A motion to award the bid to Tek-Hut for Internet/VoIP Services was approved.

Motion by Trustee Justin Knopp.
Seconded by Trustee Megan Volkers.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- K. A motion to approve Bailey and Company for the 2017 audit was passed.**

Motion by Trustee Justin Knopp.
Seconded by Trustee Megan Volkers.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- L. A motion to approve the BPA extended trip request for the National Conference was passed.**

Motion by Trustee Justin Knopp.
Seconded by Trustee Megan Volkers.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- M. A motion to approve Certified Staff for the 2017-2018 school year as presented was passed.**

Motion by Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- N. A motion to table action on a new math hire was passed.**

Motion by Trustee Justin Knopp.
Seconded by Trustee Megan Volkers.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

- O. A motion to approve the Facility Use Request from the Melba Olde Tyme 4th of July was passed.**

Motion by Trustee Justin Knopp.
Seconded by Trustee Megan Volkers.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes

Trustee Huff – Yes

Motion carried.

- P. The board discussed the Personnel Report.** A motion to approve a 3% salary increase for Principal Forsgren and a 6% increase for Principal Adams in recognition of her new doctorate degree was passed.

Motion by Trustee Justin Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.

VII. STANDING REPORTS

- A. The board reviewed Principal and Financial reports for the month.**

VIII. MOTION TO ADJOURN AT 6:45 p.m.

Motion by Trustee Jason Knopp.

Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes

Motion carried.