

MELBA SCHOOL DISTRICT #136
Minutes of the Meeting of the Board of Trustees
Tuesday, March 14, 2017
Melba School District Office

- I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Ed Smith, Megan Volkens, Jason Knopp, Mary Huff and Travis Christensen, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren and Sherry Ann Adams, and Student Council representatives Addie Astle and Daniel Guevara.

Addie and Daniel reported on the success of the State Student Council Convention and the winter formal. They are preparing for "Be A Real Friend" Week.

III. CONSENT AGENDA

Motion to approve the Consent Agenda was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 2/14/2017
- C. Approval of Bills of 3/14/2017 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Mary Huff
Vote was unanimous.

IV. SPECIAL REPORTS

- A. **Superintendent Grover reported that** work on the parking lot and playground for the new elementary school is progressing and they anticipate an April 15th completion.
- B. **Elections for Trustee positions for Zones 1 and 5** will be May 16th. All paperwork to file for the position is due on Friday, March 17, 2017.
- C. **The board discussed proposed policies in the 1000 section and 2000 section of the policy book.**
- D. **The proposed 2017-2018 school calendar was reviewed.** Feedback requested a change of collaboration days from March 8 to March 16, 2018.
- E. **Business Manager Allen discussed the recommendation from Hawley Troxell** concerning the compliance procedures on the district's tax exempt bonds. This change can be adopted as a procedure by the Board, or may be an administrative practice adopted by the district's financial officer.
- F. **Student Numbers are consistent** and will probably result in a budget increase of one unit.

V. OLD BUSINESS

- A. **The board approved the second reading of the 1000 section** of the policy book.

Motion to approve by Trustee Mary Huff.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

- B. **A motion to approve the school calendar for 2017-2018 school year** was approved as presented.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Mary Huff.
Vote was unanimous.

VI. NEW BUSINESS

A. February Contractor Payment – No action.

B. A motion to approve the Open Enrollment report as corrected was passed.

Motion to approve by Trustee Mary Huff.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

C. The board approved the first reading of the 2000 section of the policy book.

Motion to approve by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

D. No bids were received for the 8 acres of property owned by the district. A minimum bid of \$150,000 was required. Dr. Grover suggested two options: #1 Lower the price to \$100,000 or #2 Negotiate with the Melba Fire Department on a land swap. The board agreed to hold off on any action until the Fire Department makes a decision.

E. The board discussed the Bond Adoption Procedure. A motion to immediately implement the procedure as recommended by Hawley-Troxell and prepare a resolution to be adopted at the April meeting.

Motion by Trustee Mary Huff.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

F. A motion to approve the FCCLA extended trip request was passed.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

G. A motion to approve the HOSA extended trip request was passed.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

J. A motion to approve granting a high school speech credit for the Business Communication Class was passed.

Motion to approve by Trustee Megan Volkers.
Seconded by Trustee Jason Knopp.
Vote was unanimous.

VII. EXECUTIVE SESSION

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to personnel issues at 5:35.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Roll Call Vote: Trustee Knopp – Yes

Trustee Volkers – Yes
Trustee Huff – Yes
Trustee Christensen - Yes
Trustee Smith – Yes

Motion carried.

The Board recessed from Executive Session at 5:45.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Roll Call Vote: Trustee Knopp – Yes
Trustee Volkers – Yes
Trustee Huff – Yes
Trustee Christensen - Yes
Trustee Smith – Yes

Motion carried.

H. A motion to table action on Principal Contracts until April was passed.

Motion by Trustee Jason Knopp.
Seconded by Trustee Megan Volkers.
Vote was unanimous.

I. A motion to approve the Personnel Report as presented was passed.

Motion to approve by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.

VIII. STANDING REPORTS

A. The board reviewed Principal and Financial reports for the month.

IX. MOTION TO ADJOURN AT 6:00 p.m.

Motion by Trustee Jason Knopp.
Seconded by Trustee Travis Christensen.
Vote was unanimous.