

**MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, February 14, 2017  
Melba School District Office

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- I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.
- II. ROLL CALL:** In attendance were Trustees Ed Smith, Megan Volkens, Jason Knopp by phone, Superintendent Andy Grover, Business Manager Dalelyn Allen, Principals Eric Forsgren and Sherry Ann Adams, and Technology Director Mark Thayer. Trustee Huff joined the meeting at 5:12.

**The State of the District Report was presented.** Superintendent Grover reviewed the accomplishments and challenges of the past year and thanked the Board for their direction. Technology Director Mark Thayer reported on projects and plans for the Technology Department. Principals Forsgren and Adams discussed their respective schools and current issues.

**SPECIAL BOARD MEETING**

**III. EXECUTIVE SESSION**

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to student and personnel issues.

Motion by Trustee Megan Volkens.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkens – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes  
Motion carried.

The Board recessed from Executive Session at 5:40.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkens – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes  
Motion carried.

A motion was made to accept the recommendation regarding Student A.

Motion by Trustee Megan Volkens.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkens – Yes  
Trustee Huff – Yes  
Trustee Smith – Abstained  
Motion carried.

A motion was made to place Teacher X on probation.

Motion by Trustee Megan Volkens.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkens – Yes  
Trustee Huff – Yes

Trustee Smith – Yes  
Motion carried.

#### IV. CONSENT AGENDA

**Motion to approve the Consent Agenda** was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 1/12/2017
- C. Approval of Bills of 2/14/2017 and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Mary Huff.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes

Motion carried.

#### V. EXECUTIVE SESSION

In accordance with Idaho Code 74-206 a motion was made that the board convene in executive session for the purpose of discussing matters pertaining to personnel issues.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes

Motion carried.

The Board recessed from Executive Session at 6:00.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes

Motion carried.

A motion was made to approve the Superintendent contract as discussed.

Motion by Trustee Mary Huff.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes

Motion carried.

#### VI. SPECIAL REPORTS

- A. **Superintendent Grover reported that** action on the parking area and playground is being resumed and should be completed shortly.
- B. **Trustee Volkers will be attending the Day on the Hill.**

**C. The proposed 2017-2018 school calendar was reviewed.**

**VII. NEW BUSINESS**

**A. A motion to approve the Open Enrollment report** for the current year and for the 2017-2018 year as presented was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes

Motion carried.

**B. A motion to approve the Dance Team trip request to attend the Payette dance competition was passed.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes  
Trustee Smith – Yes

Motion carried.

**C. The City of Melba Easement Water Utility** was reviewed. A motion to grant this easement was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes

Motion carried.

**D. Emergency Closure date of January 19, 2017 due to weather was approved.**

Motion by Trustee Megan Volkers.  
Seconded by Trustee Mary Huff.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes

Motion carried.

**E. The Board discussed the best date for a make-up day, due to the number of snow days taken.** A motion to approve March 10, 2017 was passed.

Motion by Trustee Mary Huff.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes

Motion carried.

**F. A motion to table action on the Policy Book, Section 2000 was passed.**

Motion by Trustee Mary Huff.  
Seconded by Trustee Megan Volkers.

Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes

Motion carried.

- G. The 2016-2017 school calendar** was amended, moving Parent Teacher Conferences to March 22-23, 2017 and the Professional Development day to March 17, 2017.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Jason Knopp.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes

Motion carried.

- H. A motion to approve the BPA State Leadership** Trip Request for March 9-11, 2017 was passed.

Motion by Trustee Mary Huff.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes

Motion carried.

## **VIII. STANDING REPORTS**

- A. The board reviewed Principal and Financial reports for the month.**

## **IX. MOTION TO ADJOURN AT 6:38 p.m.**

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Roll Call Vote: Trustee Knopp – Yes  
Trustee Volkers – Yes  
Trustee Huff – Yes

Motion carried.