

**5 MELBA SCHOOL DISTRICT #136**  
Minutes of the Meeting of the Board of Trustees  
Tuesday, November 13, 2018  
Melba School District Office

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**I. CALL TO ORDER at 5:00 by Chairman Ed Smith.** Flag salute was held.

**ROLL CALL:** In attendance were Trustees Ed Smith, Travis Christensen, Susan Jaca, Megan Volkers, and Jason Knopp, Superintendent Andy Grover, Business Manager Dalelyn Allen, Administrative Assistant Jackie Engle, Board Clerk Beth Cole, Principals Eric Forsgren, and Sherry Ann Adams, Staff Member Mindy Lincoln, Students Emily Frank and Kelsie Rosenlund, and Scout Troop members Brian Merrill, Jaime Leavitt, Scott Leavitt, and Paden Jensen.

**II. PUBLIC PARTICIPATION**

**Student Council** members Emily Frank and Kelsie Rosenlund reported on recent activities. Their regional conference was informative and their movie night a success. The Veterans Day assembly was well received and Veterans enjoyed the FFA breakfast and assembly. Plans are underway for Rake-up Melba.

**III. CONSENT AGENDA**

**Motion to approve the Consent Agenda** was passed.

- A. Approval of Agenda
- B. Approval of Minutes of 10/9/2018
- C. Approval of previous month's bills and misc. hand checks
- D. Approval of Elementary, Jr/Sr High financial reports

Motion to approve by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

**IV. SPECIAL REPORTS**

- A. **Student numbers** are currently at 865.
- B. **Dr. Grover reviewed the proposed Project List** suggesting that current projects be completed before any additional decisions are made. Final inspection on the HVAC system will be Monday. Football field tear-down is completed and work will begin next week on the new press box. The district is working with the City of Melba on hook-ups for the new Maintenance Building.
- C. **ISBA proposed resolutions** were reviewed. The Board gave all voting rights to Jason Knopp to vote as recommended by the School Board Association with the exception of the Full-day Kindergarten issue. The District is in support of this resolution. Trustees will attend the ISBA Convention this week and Dr. Grover and Mr. Knopp are presenting a workshop at the conference.

**V. OLD BUSINESS**

- A. **A motion to table action on the Dress Code Policy** until further exploration was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

- B. **A motion to approve second reading of the Sick Leave Policy** was passed.

Motion by Trustee Megan Volkers.

Seconded by Trustee Jason Knopp.  
Vote was unanimous.

## **VI. NEW BUSINESS**

- A. Bids for a new school bus were reviewed.** Bryce and Co. Sales bid \$104,000 and Western Mountain Bus Sales bid \$96,000. The district requested an additional qualification that the price be available for one year. Only Western Mtn. Bus agreed to this requirement. Business Manager Allen reported that approximately \$136,000 will be in this fund at the end of the fiscal year. A motion to accept the low bid was passed.

Motion by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Vote was unanimous.

- B. A motion to approve first reading of the 2019-2020 school calendar** was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

- C. A motion to approve gift cards for staff members for Christmas** was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Travis Christensen.  
Vote was unanimous.

- D. A motion to approve Policy #9100, School Facilities, for first and second reading** was passed.

Motion by Trustee Jason Knopp.  
Seconded by Trustee Megan Volkers.  
Vote was unanimous.

- E. A motion to approve Financial Management Policies # 7235, 7237, 7270, 7320, 7320P, 7400, 7430, and 7450** for first reading was passed.

Motion by Trustee Megan Volkers.  
Seconded by Trustee Jason Knopp.  
Vote was unanimous.

## **VII. STANDING REPORTS**

- A. The board reviewed the Superintendent and Principal reports.**

## **VIII. MOTION TO ADJOURN AT 5:35 p.m.**

Motion by Trustee Travis Christensen.  
Seconded by Trustee Susan Jaca.  
Motion carried.